Shivaji University, Kolhapur

CIRCULAR

As per directions of Hon. Vice-Chancellor, faculty members are directed to work on the following during their 'Work from Home' schedule.

1. All the faculty members are suggested to check their profile on websites and keep the same ready in soft copy format to upload when actual working resumes.

2. Department profiles also should be updated, if necessary. The same can be done through exchange of emails. A soft copy of the same should be sent to IQAC by 31st March 2020.

3. Department presentation (limited to max. 10 slides) to be made before NAAC Peer Team should be given final touch. The same should be mailed to IQAC by 31st March 2020.

4. Interaction of faculty members with the students using MOODLE as follows:

    I. Modular Object-Oriented Dynamic Learning Environment (MOODLE) is the most effective and interactive online learning platform used by Shivaji University. It has a blend of asynchronous and synchronous e-learning styles. All the faculty members are requested to use following features of MOODLE to get in constant touch with their students through their course page:

    II. Updating the resource materials such as lecture notes, additional resources, PPTs etc.

    III. Using the interaction feature of Moodle to realize interactive online education that include chatting with students both via written messages and direct voice chat.

IV. Encouraging the students to record their message, which will be answered by the teacher when s/he gets online.

V. Using the "Quiz" feature which allows teachers to develop their course quizzes; Teachers can add hints with difficult questions or a voice message for the better guidance of students.

VI. In order to use the above features, faculty members are requested to download the official mobile app for Moodle from play store or https://docs.moodle.org/38/en/Moodle_app

VII. This will allow them to browse the content of their courses, even when offline, receive instant notifications of messages and other events, quickly find and contact other people in their courses, upload images, audio, videos and other files from their mobile device, track the progress, mark tasks as complete and browse the learning plans and attempt quizzes, post in forums and edit wiki pages. Manual on how to use MOODLE is placed on the University website:

http://www.unishivaji.ac.in/uploads/exam/2017/moodle_manual/moodleman ual-1.pdf

5. A brief consolidated report on the point 4. above should be submitted to PG-Est by 6th April 2020 by each Department/School/Centre.

I request you to kindly bring this to the notice of all the faculty members of your Department/School/Centre.

Registrar
Shivaji University,
Kolhapur

O.N./R/98
Date: 19 MAR 2020
To

1. The Head/Director/Coordinator of all Departments/Schools/Centers & All the teachers
2. Copy for Kind Information to Hon. Vice Chancellor and Hon. Pro-Vice-Chancellor