



SHIVAJI UNIVERSITY, KOLHAPUR.

CIRCULAR

STUDENTS ON-LINE FEED-BACK TIME TABLE FOR 2018 – 2019.

To,

The Head,
All Academic Departments,
Shivaji University, Kolhapur.

Subject : On-line Student Feed-Back for the year 2018 – 2019.

As per the directives given by Hon. Vice-Chancellor, the on-line feedback of the all students from all academic departments will be held as per the following schedule. Therefore, you are requested to inform the concern students accordingly.

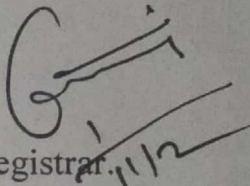
| Date | Departments | Time |
|---|--|--------------------|
| 15 th April 2019 to 26 st April 2019. (Including Sunday and other holiday) | All Students from all Academic Departments. | 9.30 am to 7.00 pm |

Note :

1. All students should come for on-line feed-back with his/her PRN (Permanent Registration Number) and University Identity Card, students without PRN and Identity Card will not be allowed to give feed-back.
2. If a student does not fill up the on-line feed-back, his / her Deposits will not be refunded.
3. Each Department should give list of Teachers (with e-mail address) (Regular, Temporary, visiting) and total number of students to Internet Hall before the feed-back process starts i.e. before 05th April 2019. Concern department Feed-back process will not start without the list of teachers is submitted to Internet Hall.
4. Venue of the on-line feed-back : **Library Internet Hall.**
5. Each student has to sign in the attendance sheet provided at the Internet Hall.
6. Admission for feed-back will be given on **First-come-first serve** basis only. Students can visit Internet Hall as per their free time from exam / practical. Feed back process will be **taken on holidays also.**
7. Students will be allowed to give feed-back only as per above schedule.
8. Feed-back questions and its options are also available in Marathi.
9. Information given by the student in feed-back system will be kept very confidential and it will be submitted to Hon. Vice Chancellor only.
10. Each student has to give his own opinion in the feedback, he should not discuss among the other students for same.
11. In case of any doubt regarding feed-back schedule, you may contact **Dr. Milind Joshi, Library Internet Hall (Phone No. 9366).**
12. Library Internet Hall will be closed for other students for Internet access during online feed-back period.

13. All Students of masters programme, Diploma, Certificate course should be send for giving on-line feed-back.
14. After the orders issued by Hon. Vice Chancellor, each teacher will get his feed-back report (given by the students) via e-mail only. Therefore he should submit his own (valid / unique) official e-mail address.

Ref. No. SU/Internet/2019/
Date : 07th Feb. 2019
Library Internet Hall.


Hon. Registrar.