

SHIVAJI UNIVERSITY, KOLHAPUR.
WEBSITE CELL - INTERNET UNIT
CIRCULAR

To,

All Heads of Departments / Co-ordinators / Faculty Members /
Dy. Registrar / Asst. Registrar / Supdt. /

Subject : Launching of new website of our university.

Sir / Madam,

As per the directives given, new website of our university will be activated live from 06th May 2019 on trial basis for one month. All the existing website information as on 05/05/2019 (webpages) of all departments / sections will be transferred to new website.

You are requested to :

1. Verify your department / section webpages on new website from 6th May 2019, in case of any addition / modification / deletion in your webpages, then inform Website Cell via email with softcopy of information which has to be kept on new website.
2. You are also requested to share photos of important event occurred in your department / section with its short information, so that same can be hosted under your department / section.
3. All faculty members are requested to check their bio-data under faculty link of each department and also considering NAAC visit, update your bio-data and send soft copy to Website Cell.
4. You are also requested to give your valuable suggestions on new website layout to webmaster@unishivaji.ac.in within 15 days (i.e. up to 22/05/2019). Technical Committee will verify all the suggestions received in given time frame.
5. New website developer will organise training session to all staff members of the university in due course. After the training, each department / section will get user-ID and password from Website Cell, with this user ID and password, concern department / section will able to modify their department / section information on website. For any change in website information, approval of the concern Head of the Department / section has to be taken.
6. New website will have minimum links on front page, all information will be divided in to seven main criteria e.g. Student, Academic, Governance, etc. Under these main criteria, related information will be hosted.
7. Concern department / section will be held responsible for the information hosted under their department / section link. They need to verify the information kept under these links and in case of any change, they have to get it done immediately by Website Cell.
8. Website Cell role is to host the information received from all departments / sections under given links. Website Cell is not expected to verify the information given in various files by concern department / section.

Registrar
4/5/2019