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SHIVAJI UNIVERSITY, KOLHAPUR.

Bachalor of Social Work Part-II (Semester III & IV)
Syllabus for Semester System

(i.e. from June 2011) Onwards

SEMESTER III

Theory Papers:

I)   **Compulsory English.**

II)   **Human Development.**

III) **Community Organisation.**

IV)   **Social Research.**

V)   **Social Action.**

VI)   **Field Work Practicum.**

PAPER II) HUMAN DEVELOPMENT

UNIT I: a. **Introduction to Psychology**: Definition and scope of psychology, importance and need of psychology in social work.

b. **Basic psychological process:**
Motivation: meaning and definition, physiological and psychological needs.
Emotion: Concept, characteristics, expression, self and others.
Learning: Definition, conditioning—classical and operant conditioning, observational learning.
Memory: Definition and kinds of memory, forgetting—definition, meaning and factors of motivated forgetting.

UNIT II: Human Development: a) How life begins. Prenatal period and its characteristics.

b. Infancy: Definition of infancy, characteristics and major adjustments of infancy.

c. Babyhood: Definition and characteristics of babyhood, physical and emotional development during babyhood.

d. Childhood: Early and late childhood: Definition, characteristics of childhood, physical and emotional development during childhood.

UNIT III: Development during Puberty, Adolescence, Adulthood, Middle age and Old age:

a. Puberty: Definition, characteristics of puberty, body changes at puberty.

b. Adolescence: Characteristics of adolescent development, physical and social changes during adolescence, some adolescent interest, sex interest and sex behaviour during adolescence.

c. Adulthood: Characteristics, developmental tasks, adjustment to physical and mental changes, social adjustments.

d. Middle age: Characteristics, adjustment to physical and mental changes, social adjustments.

e. Old age: Characteristics, adjustments to physical changes, changes in interest in old age.

UNIT IV: Personality: Definition of personality; Personality structure—id, ego, and super ego; Types of personality—Introvert, Extrovert; Factors influencing personality development; Defense Mechanism: Repression, Regression, Compensation, Denial, Sublimation, Rationalization, Fantasy, Displacement, and Projection.

Selected References and Recommended Readings:

Elizabeth B. Hurlock. (2004): Development Psychology- A Life-Span Approach, Tata McGraw-Hill Publishing Company Limited, New Delhi.

Nirupama Bhatt. (2007): Human Development-A lifespan Perspective, Aavishkar Publishers, Distributors, Jaipur (Raj) India.

Santroch, John, W. (1999): Lifespan Development, Boston: McGraw Hill College.

PAPER III: Community Organization

UnitI) Concept, meaning and definition of the term community, Types and characteristics of communities. Structural and functional aspects of Community as a social system.

Unit II) Meaning and definition of Community Organization. Scope of Community Organization. Objectives, Principles and Techniques of Community Organization. Philosophy of Community Organization.

Unit III) Role and functions of community organizer in different phases of Community Work. Community Organization as a para-political process. Programme Planning in Community Organization.

Unit IV) Models of Community organization: Social Action Model, Locality Development Model, and Social Planning Model.

Selected References and Recommended Readings:

Better T. R. 1962: The Non – Directive Approach in Group and Community Work: London Oxford University Press

Gangrade K. D. 1971: Community Organization In India Bombay: Popular Prakashan.

Khanna N. S. 1994: Panchayati Raj in India, Delhi Deep & Deep Pub. Delhi.

Mayo H. Jones D: Community Work London, Routleadge and Kegan Paul

Mcmillar W. 1945: Community Organisation for Social Welfare, Chicago: Uni. Of Chicago

Ross Murray G 1955: Community Organisaton Theory and Principles, Harper & Raw, Publisher, New York.

Sussman M.N. 1959: Community Structure & Analysis New York: Thomas Y Crowell co.

Bhattacharya, Sanjay. 2008: Social Work (An Integrated Approach), New Delhi: Deep and Deep Publications Pvt. Ltd.,

H. Y. Siddiqui 1997: Working with Communities an Introduction to Community Work, New Delhi: Hira Publications.

PAPER IV: SOCIAL RESEARCH

Unit II. .Concept and meaning of research. Characteristics of research. Meaning and definition of Social Survey, Social Research, and Social Work Research. Distinctive features of social research and social work research. Scope, objectives and purposes of social research

Unit II. Meaning and definition of Research design; Components of research design. Methods of data collection- Interviewing, Questionnaire, Observation, Case study. Tools for Data collection- Interview schedule, Questionnaire, Observationnaire, Case study inventory. Sources of data collection- primary sources and secondary sources.

Unit III. Concept and definition of Sampling and Sample. Types of sampling- probability and non-probability sampling.

Unit IV. Data processing/ compilation- Editing, coding and preparation of code book, preparation of muster chart, classification, and tabulation.

Selected References and Recommended Readings:

Wilkinson, T. S. and Bhandarkar, P. L. 1979: Methodology and Techniques of Social Research, Himalaya Publishing House, Bombay.

William J. Goode., and Paul k. Hatt. 1983: Methods in Social Research, McGraw- Hill International Book Co., (International Student Edition), London, New Delhi.

Kothari, C. R. 2004: Research Methodology, 2nd revised ed, New Age International (P) Ltd., Publishers.,

PAPER V: Social Action.

Unit I) Concept meaning and definition of Social Action. Principles and strategies of social action. Scope of social action.

Unit II) Typology of social action- Elitist social action, popular social action. Various social action models. Role of ideology- collectivism, creating social awareness.

Unit III) Role of pressure groups- Voluntary organizations, voluntary workers. Concept and importance of leadership in community organization. Types of leader and their role, qualities and responsibilities.

Unit IV) Social Movements- Concept, definition and Characteristics of social movements. Stages in the formation of Social movement. Types of Social movements. Social movements and social change. Structure of Social movement.

Selected References and Recommended Readings:

Jha, Jainendra Kumar (Editor in Chief): Encyclopedia of Social Work. Vol. 2, Anmol Publications Pvt. Ltd., New Delhi.

C. N. Shankar Rao 1998: Sociology, S. Chand and Company Ltd., New Delhi.

Bhattacharya, Sanjay. 2008: Social Work (An Integrated Approach), Deepand Deep Publications Pvt. Ltd., New Delhi.

Heredia, Rudolf C. (Editor): Social Action (A Quarterly Review of Social Trends), A Social Action Trust Publication.

PAPER VI: Field Work Practicum.

During Semester-II students were placed in various welfare and development departments of government. Hence students got an exposure of working with government departments and learnt about various levels of interventions made by government in community setting.

During Semester-III it is expected that students should learn in depth about rural setting and develop a thorough understanding about various programes and schemes

implemented in rural setting. Hence it is expected to make the placements of students in Panchayat Raj Institutions (PRI) - Gram Panchayats, Panchayat Samiti, and Zilla Parishad.

Expected Learning during this placement is:

1. Understand about decentralization process.
2. Bureaucratic and democratic approach.
3. Para-Political process of development.
4. Role of PRI in community development.
5. Understand about various development programmes and schemes at village, block and district level.
6. Develop skills: Communication, Report writing, Record keeping, and Leadership.

Evaluation Criteria: (50 marks in total)

Concurrent Placement- 30 marks.

Field Work Viva-voce- 20 marks.

SEMESTER IV

Theory Papers:

I) **Compulsory English.**

II) **Social Psychology.**

III) **Social Case Work.**

IV) **Social Group Work.**

V) **Elementary Statistics.**

VI) **Field Work Practicum.**

Paper II: Social Psychology

UNIT I: Definition, meaning and scope of social psychology. Social behaviour and attitudes: Definition and meaning of behaviour, attitudes, formation of attitudes and behaviour, attitude change;

UNIT II: Social motivation: Need for affection, dependence, aggression, self assertion, achievements, motivation, Maslow's theory of need; social incentives; rewards and punishments; praise and reproof; competition and co-operation.

UNIT III: Public opinion, Propaganda and Prejudice: Public opinion: its meaning- as a process- steps in opinion formation, Propaganda—its relation to education—language and propaganda. Prejudice—its characteristics, its growth, forms of hostile action, methods to reduce prejudice.

UNIT IV: Self and Personality: Beginning of the self concept, Introspection, perceptions of our behaviour, influence of other people, self awareness, self discrepancies, self enhancement, self esteem.

Selected References and Recommended Readings:

B. Kuppuswamy (1994): An Introduction to Social Psycology; Media Promotors and Publishers PVT. LTD.: Bombay.

Sharon S. Brehm, Saul M. Kassin (1996): Social Psychology, Houghton Mifflin Compony , Boston, Toronto.

Alfred R. Lindesmith, Anselm L. Strauss, Norman K. Denzin (1988) : Social Psychology, Prentice Hall, Englewood Cliffs, New Jersey.

Robert A. Baron, Donn Byrne, Nyla R. Branscombe. 2007: Social Psychology, 11th Edition, Pearson Education, Inc. and Dorling Kindersley Publishing, Inc. Delhi.

Bridget Giles (Editor) 2005: Introducing Psychology- Social Psychology, Grange Books Plc, London.

PAPER III: Social Case Work.

Unit I: Social Case Work and its meaning, Principles of Social case Work; Values, assumptions and definition of Social Case Work; Historical Development of Social case works and recent developments in India.

Unit II: Component of Social case work: person, problem, place, and process

Unit III: Social case work Process: Psycho social study, Diagnosis, Treatment, Evaluation, Follow-up and Termination, Role of Social worker in each step of process.

Unit IV: Skill- Listening, Observation, Interviewing, Communication, Acceptance, Case work report writing, Rapport building skill, Referral skill, Resource mobilization skill.

Tools of Social case work: Observation, Interview, Home visit, recording, Communication and listening.

Techniques of Social case work

Selected References and Recommended Readings:

Fischer Joel: Effective Case Work Practice – An Electric Approach NY: McGraw Hill Book Co.

Friedlander W.A. 1958: Concepts & Methods of Social Work Englewood Cliffs: Prentice Hall

Mathew G. 1987: Case Work in Encyclopedia of Social Work in India: Delhi.

Martin R.T.1983: A Skill & Strategies Hnadbook for working with people Englewood Cliffs Prentice Hall inc.

Hamilton G. 1959: Theory & Practice in Social Case work, NY: Columbia Univ. Press

Harris F.J. 1970: Social Case Work-Nairobi: Oxford Uni. Press

Nursten J.1974: Process of case work GB: Pitman Pub

PAPER IV: **Social Group Work**

Unit I. Definition, nature, purpose, formation of groups and types of group.

Unit II. Historical foundation of Social Group Work, Trecker's and Konopka's definitions of Social Group Work,   Concept, and components of Social Group Work, Purpose, objectives, principles of Social Group Work, techniques and skills of Social Group Work.

Unit III. Phases of Social Group Work and role of group worker in each phase.

Unit IV. Essential qualities of Social group worker- Programme planning and programme development. Group work with institutionalized and non- institutionalized clientele group.

Selected References and Recommended Readings:

Alissi A. S.: Perspectives on /social Groups Work Practices: A Book of Reading The Free Press, NY

Balgopal P.R.&nVassil T.V.1983: Group in Social Work – An Ecological Perspective MacMillan Pub. Co. New York.

Kemp C.G. 1970: Perspectives on the Group Process Houghton Miffin Co. Boston.

Klein A.F. 1970: Social Work through Group Process School of Social Welfare State University of NY Albany

Konopla G: Social Group Work – A Helping Process Practice Hall inc. J.J.

Middleman R.R. 1968: The Non-Verbal Method in working with Groups: Association Press New York.

Northen H. 1969: Social work with Groups Columbia Univ. Press New York

Sundel M. Glasser & Sarri R. Vinter: Individual change through small Groups The free Press, NY

PAPER V: Elementary Statistics

Unit I. Concept, meaning and definition of statistics. Functions of statistics. Importance of statistics in social research. Ratio, proportion and percentage.

Unit II. Measures of Central Tendency – Mean, Median and Mode

Unit III. Measures of Variability- Mean Deviation, Standard Deviation, Quartile Deviation.

Unit IV. Computer fundamentals- Applications of computer in social research.

Selected References and Recommended Readings:

Aggarwal, Y. P. 1990: Statistical Methods, Starling Publishers Pvt. Ltd., New Delhi.

Gupta, C. B., 1995:An Introduction to Statistical Methods, 9th revised ed., Vikas Publishing House Pvt. Ltd., New Delhi.

Levin, Jack, and Fox, James Alan.1997: Elementary Statistics in Social Research, 8th ed., Allyn and Bacon, London.

Mahajani, A. K., Sabawe, P. R., 1977: Text Book of Statistics, Up Publishing Co.,

Pune.

PAPER VI: Field Work Practicum.

During Semester IV students could be placed in Local self Governance working in urban setting. Along with this placement students are expected to go for Study Tour. (10 days inclusive to and fro travelling) During Study Tour students are expected to visit: a) Innovative projects in Urban Setting; Ex: Slum development activities, Women empowerment, Projects related to Street Children, Child Labour, etc.

b) Innovative experiments in Soil and Water conservation etc. in Rural Setting. During Study Tour the students are expected to give visits to minimum 5(Five) and maximum 7(Seven) places in the above mentioned areas.

The concurrent field work placement in the Urban Setting could be made in:

1. Poverty Alleviation Cell.
2. Swarna Jayanti Shahari Rojgar Yojana.
3. Health Department, and the like.

Expected learning during this placement:

1. Understanding about urban issues- its nature, complexities.
2. Structure of Urban Development Agencies and Welfare Programmes.
3. Develop skills to intervene in various issues with primary methods of Social Work.

Evaluation Criteria: (Total 50 Marks)

Concurrent Field Work 15 marks.

Study Tour   15 marks.

Field Work Viva-Voce 20 marks.

Old Course	Sem III	Sem IV
English (Paper I)	English(Paper I)	English(Paper I)
Social Work Methods (Paper II)	Community Organisation (Paper III)	Social Case Work (Paper III)
Contemporary Social Science and Development (Paper III)	Social Action (Paper V)	Social Group Work (Paper IV)
Social Research and Elementary Statistics. (Paper IV)	Social Research (Paper IV)	Elementary Statistics (Paper V)
Human Development and Social Psychology. (Paper V)	Human Development (Paper II)	Social Psychology (Paper II)
Fieldwork Practicum (Paper VI)	Fieldwork Practicum (Paper VI)	Fieldwork Practicum (Paper VI)

Common Nature of Question Paper
Sem.- III & IV   (Total- 40 Marks)

Question -1	Objective (Multiple Choice)	05 Mark
Question -2	Short Note (3 Out of 5)	15 Mark
Question -3	Broad question (2 Out of 3)	20 Mark

टीप : सदर प्रश्नपत्रिकेचे स्वरूप बी.ए.भाग—2 भूगोल व बी.ए.भाग—2 गृहशास्त्र या विषयांनाही लागू राहील.