

SHIVAJI UNIVERSITY, KOLHAPUR.



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Revised Syllabus For
M.Com. Part-II
(As per U.G.C. model curriculum)

Introduced from June 2004 and Onwards
(Subject to the modifications will be made from time to time)

**Note : For related ordinances, rules & regulations please
download from the Online Syllabus website viz.
www.unishivaji.ac.in**

NB ** : For Guide lines of the Scheme of M.Com. Part-II, Paper – IV
(Research Methodology & Project work) please refer the last page
of the syllabus.

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M. Com - II

(Introduced from June, 2003)

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1	Management Accounting	
2	Business Finance	
	Special Groups :	
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4	Gr. b : Paper-III Paper-IV	Advanced Cost III ng Research Methodology and Project Work (Advanced Costing)
5	Gr. c : Paper-III Paper-IV	Taxation Research Methodology and Project Work (Taxation)
6	Gr. d : Paper-III Paper-IV	Advanced Banking & Financial System Research Methodology and Project Work (Advanced Banking & Financial System - Bank Management)
7	Gr. e : Paper-III Paper-IV	Co-Operation & Rural Development - Principles of Co-Operation Research Methodology and Project Work (Co-Operation & Rural Development - Rural Economy of India)
8	Gr. f : Paper-III Paper-IV	Business Administration - Introduction to Business Administration Research Methodology and Project Work (Business Administration - Functional Areas of Management)
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10	Gr. h : Paper-III Paper-IV	Small Business & Entrepreneurship Management-Entrepreneurship Management Research Methodology and Project Work (Small Business & Entrepreneurship Management-Management of small scale Industry)

11	Gr. i : Paper-III Paper-IV	Organised Markets & Transportation- Organised Markets Research Methodology and Project Work (Organised Markets & Transportation- Transport)
12	Gr. j : Paper-III Paper-IV	Insurance-Fundamentals of Insurance Research Methodology and Project Work (Insurance-Principles & Practice of Life & Health Insurance)
13	Gr.k : Paper-III Paper-IV	Advanced Statistics-Statistical Models For Business Decisions Research Methodology and Project Work (Advanced Statistics-Design of Experiments And Sampling Techniques)

NB ** : For Guide lines of the Scheme of M.Com. Part–II, Paper – IV [a to k] (Research Methodology & Project work) please refer the last page of the syllabus.

M.Com Part – I and II - Equivalence

Pre-Revised	T o	Revised
I). <u>Compulsory Papers:-</u>		I). <u>Compulsory Papers:-</u>
1. Management Information System 2. Applied Economics & Development 3. Management Accountancy 4. Business Finance		1. Management concepts & organisational Behaviour 2. Managerial Economics 3. Management Accounting 4. Business Finance
II) <u>Optional Papers: I, II, III & IV</u>	T o	II) <u>Optional Papers: I, II, III & IV</u>
1. Advanced Accountancy 2. Advanced Cost Accountancy 3. Taxation 4. Human Resource Management 5. Marketing Management 6. Entrepreneurship Development 7. Production & Financial Management 8. International Business 9. Co-operation and Rural Development 10. Industrial Structure and Policy 11. Banking and Finance 12. Labour Economics & Policy 13. Applied Statistics 14. Secretarial Practice & Law 15. Portfolio Management and Environmental 16. Co-operative Structure & Management, Finance & Audit 17. Management of Business Services 18. Tourism & Hotel Management		1. Advanced Accountancy 2. Advanced Costing 3. Taxation 4. Business Administration 5. Organised Markets & Transportation 6. Small Business& Entrepreneurship Management 7. Business Administration 8. Advanced Banking & Financial System 9. Co-operation and Rural Development 10. Advanced Banking & Financial System 11. Advanced Banking & Financial System 12. Advanced Banking & Financial System 13. Applied Statistics 14. Secretarial Practice 15. Business Administration 16. Co-operation & Rural Development 17. Business Administration 18. Business Administration
(N.B.: - Equivalence be considered in respective paper only.)		

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Shivaji University, Kolhapur
 Revised Syllabus For
Master of Commerce (M.Com) Part II
 Introduced from June, 2004 and onwards
 (Subject to the modifications will be made from time to time)

Compulsory Paper III
1. Management Accounting

Objectives : This Course provides the students an understanding of the application of accounting techniques for management.

Course Input :

- UNIT 1:** **Management Accounting** – Meaning , Nature, Objectives Scope and Function of Management accounting . Role of management accounting in decision making, Management accounting Vs Financial accounting, Tools and techniques of management accounting. (10 Hours)
- UNIT 2:** **Financial Statements** - Meaning and Types, Limitation of Financial statements, Objectives and methods. Analysis of Financial Statement Ratio Analysis, Classification of Ratios – Profitability ratios, turnover ratios, solvency & liquidity ratios, Advantages of ratio analysis, Limitation of accounting ratios. (20 Hours)
- UNIT 3:** **Working Capital** – Meaning Significance and determinates of working capital, planning of working capital requirement, sources & application of working capital, working capital forecasting, funds flow and cash flow statement.
- UNIT 4:** **Absorption and Marginal Costing**, - Meaning, Difference between absorption & marginal costing, Applications of marginal and differential costing as a tool for decision making – make or buy decision, change of product sales mix, Break-even analysis, shut down decision. (20 Hours)
- UNIT 5:** **Budgeting for Profit Planning and Control**, Meaning of budget & budgetary control, objectives, merits & limitations, types of budgets – Production, sales, Cash. fixed & flexible budgeting, Capital budgeting, performances budgeting responsibility accounting,. (20 Hours)
- UNIT 6:** **Standard costing and Variance Analysis**, Meaning of standard cost and standard costing. Advantages and Limitations. Variance analysis – Material, Labour and Overheads variances. (20 Hours)
- UNIT 7:** **Reporting to Management and management Information System(MIS)**, Meaning of reports, essentials of ideal report, Meaning and Characteristics of M.I.S. (10 Hours)

Reference Books

1. Khan M.Y. and Jain P.K., Management accounting, Tata McGraw Hill, New Delhi.
2. Charles T. Horngren, Introduction to management Accounting, Prentice Hall of India, New Delhi.
3. Horngren, Charles T., George Foster and Shrikant M. Daliar : Cost Accounting : A Managerial Emphasis, Prentice Hall, Delhi.

4. Pandey I. M. : Management Accounting, Vani Publication, Delhi.
5. Welsch Glenn A., Ronald W. Hilton and Paul N. Gordon : Budgeting, Profit Planning and Control, Prentice Hall, New Delhi.
6. Manmohan & Goyal : Principles of Management Accounting.
7. Maheshwari : Principles of Management Accounting.

Distribution of Marks

Theory : 40 Marks.

Practical Problem: 60 Marks.

Nature of Question Paper

Instructions :-

1. **Question No.1 & Q. No. 2 Compulsory.**
2. **Attempt any Three Questions From Q. No. 3 to 7.**

Q. No.1 – A)	Choose correct Alternation given below	10 Marks
B)	Fill the blanks	5 Marks
C)	True or False	5 Marks
Q. No.2- A)	Broad Question	10 Marks
B)	Broad Question	10 Marks
	OR	
	Short Notes (Any Four out of Six)	20 Marks
Q. No.3	Problem	20 Marks
Q. No.4	Problem	20 Marks
Q. No.5	Problem	20 Marks
Q.No.6	Problem	20 Marks
Q. No.7	Problem	20 Marks

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Compulsory Paper IV

2. Business Finance

- 1) Introduction to Business Finance : Concept - Nature – Scope - Objectives & importance - Organisation of finance Department.
- 2) Financial Planning & Administration : Capital needs of business – Financial Plan – Theories of Capitalisation – over and under capitalisation – Estimation of fixed & working capital requirements- watered stock.
- 3) Sources of Business Finance : Short Term & Long Term – Corporate Securities – Public Deposits – finance from Banks & other financial institutions – mutual funds – self financing.
- 4) Marketing of securities : Meaning – importance – Methods – Public Issue, Right Issue & Private Placement. SEBI – Objectives – functions – Role and Achievements.

- 5) Stock Exchange : Definition – importance – functions – stock exchanges in India, Working of BSE & NSE, Trading Mechanism, Depository.
- 6) Foreign Capital : Forms of foreign capital – Role & Importance – Foreign Collaborations.
- 7) New Dimensions in Business Finance : Lease financing – Meaning – Importance –Types of leasing, Lease v/s Buy decision – problems & prospects of leasing in India,
Venture Capital : Concept – process & methods of financing – Development of Venture Capital in India.
Credit Rating : Meaning – Need – Credit Rating Agencies in India – Methodology of Credit Rating.
- 8) Corporate Restructuring & Finance : Forms of Expansion & Diversification – Acquisition, Takeover & Mergers, Amalgamation – importance – Reason for Mergers & Amalgamation – Benefits of Merger & amalgamation.

Books Recommended :

- 1) Essentials of Business Finance – Dr.R.M.Shrivastav
- 2) Business Finance – Dr.P.V.Kulkarni
- 3) Corporation Finance – S.C.Kuchal
- 4) Investment and Securities Market in India – V.A.Avdhani
- 5) Corporate Financial Policy – Guthmann and Dougall
- 6) Readings in Indian Financial Services – Digvijay
- 7) Corporate Finance – Brealey, Richard A. & Steward C Myers
- 8) Stock Exchange and Investment - Raghunathan
- 9) Stock Exchange Trading in India – Gupta L.C.
- 10) Capital Issues, SEBI and Listing – Chandratre K.R.
- 11) Corporate Mergers, Amalgamations & Take over – Verma J.C.
- 12) Corporate Restructuring and Indian Perspective – Mattoo P.K.
- 13) Financial Services in India – M.A.Kohok

Nature of Question Paper with scheme of marking :

Q. 1	Objective type questions	20 marks
	a. Multiple choice	10 marks
	b. Fill in the blanks	5 marks
	c. True or False	5 marks
Q. 2	Essay type questions OR Essay type Questions	16 marks
Q. 3	Essay type questions OR Essay type Questions	16 marks
Q. 4	Essay type questions OR Essay type Questions	16 marks
Q. 5	Short questions (Answer Two out of four)	16 marks
Q. 6	Short Notes (Four out of Six)	16 Marks

		100 marks

Note : 15 Periods should be allotted to each unit.

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Group a :– Paper III

3. Advanced Accountancy

Objective :-

To gain the understanding of costing concepts and procedure in cost ascertainment system.

Course Inputs :-

1. **Meaning** - nature needs scope and objective of cost accounting, Difference between Financial Accounting and Cost Accounting. 10 Hours
2. **Elements of Cost** – Classification of Cost, Cost unit. Cost center. Preparation of Cost sheet. 10 Hours
3. **Cost Accounting of Material** – Procurement procedure, store Procedure, Stores Accounting and control . Receipt's and Issues of materials, Different methods of pricing of issues of materials, fixation of various stock levels and economic ordering quantity. 20 Hours
4. **Cost Accounting of Labour** – Recording and analysis of Labour cost, overtime, Idle time, Holiday Work, holiday's with pay, Casual Workers, Labour turnover, Time & motion study, Methods of remuneration Labour and incentive system. 20 Hours
5. **Cost Accounting of Overhead's** :- Classification. Allocation and Apportionment, Departmentalization and Absorption of overheads. Under and over absorption of Overheads. Treatment of depreciation. Interest on capital and Research and Development cost. 20 Hours
6. **Method of Costing** :- Job costing, Contract Costing, Operating Costing, Process costing – Equivalent production, Costing of Joint product and By products. 20 Hours
7. **Reconciliation of cost and Financial accounts.** 10 Hours
8. **Integral systems of Accounting.** 10 Hours

Reference Books

1. Cost Accounting –Methods and Practice- B K Bhar
2. Cost Accounting – Jain and Narang
3. Cost Accounting - Jawahar Lal
4. Cost Accounting – S N Maheshwari
5. Cost Accounting – Problems and Solutions- Khanna, Pandey, Ahuza.

Distribution of Marks –

1. **Theory** : **40 Marks.**
2. **Practical Problem** : **60 Marks.**

Nature of Question Paper

Instruction :-

- A) **Q. No.1 & Q. No.2 Compulsory.**
- B) **Attempt any Three Question from Q. No.3 to 7.**

Q. No.1.	a)	Choose correct alternative given below	10 Marks	20 Marks
	b)	Fill in the Blanks	5 Marks	
	c)	Ture or False	5 Marks	
Q. No.2.	(A)	Broad Question	10 Marks	20 Marks
	(B)	Broad Question	10 Marks	
	OR			
		Short notes (Any Four out of Six)		20 Marks
O. No.3.		Problem		20 Marks

Q. No.4.	Problem	20 Marks
Q. No.5.	Problem	20 Marks
Q. No.6.	Problem	20 Marks
Q. No.7.	Problem	20 Marks

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Group a : Paper IV.

4. Research Methodology and Project Work (ADVANCED ACCOUNTANCY)

Course Objectives : To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs :

Section I

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and Case Study Method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection:** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
4. **Report Writing -** Elements Characteristics of good report.

Section II

Project Reports : -

All Students should prepare the project report on any one of the following areas.

- Financial Statements Analysis
- Accounts of Professionals
- Accounts of sole Trader, Partnership, Company and cooperative societies
- Funds Managements
- Costsheets
- Issue of Materials
- Stores Accounting
- Inventory Control System
- B.E.P Analysis
- Auditing Practices in firms companies co-operative societies Banks
- Internal Check
- Audit Report
- Any suitable Area.

Distribution of Marks :

1. **Section I : 50 Marks.**
2. **Section II : 50 Marks.**

Group a : Paper IV.
Research Methodology and Project Work
(ADVANCED ACCOUNTANCY)

Nature of Question Paper
Section I

Q. No.1. Objective types (Multiple choice) 10 Marks

Q. No.2 A) Broad Question 5 Marks 10 Marks
 B) Broad Question 5 Marks

OR

A) Broad Question 5 Marks
 B) Broad Question 5 Marks

Q. No.3. Broad Question 15 Marks

OR

Broad Question 15 Marks

Q. No.4. Short Notes (Any Two out of Four) 15 Marks

Section II (50 Marks)

- Project Report 30 Marks
- Viva 20 Marks

Reference Books :

1. Research Methodology – C.R. Kothari Willey Eastern Ltd. New Delhi.
2. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
3. Research Methodology in Social Sciences B. C. Tondan, Himalaya Publication House New Delhi.
4. Research Methodology in Social Sciences – P.C. Tripathi
5. Methodology & Technique of Social Research Wilkinson & Bhandarkar, Himalaya Publication House, New Delhi.

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Group b : Paper – III

5. Advanced Costing

Course Objectives : The Objective of this course is to help the students in understanding the conceptual frame work of Financial Management.

Course Inputs:

1. **Financial Management :** Meaning, Nature and Scope of Financial Management.
2. **Capital Budgeting :** Nature of Investment Decisions, Investment evaluation criteria- Net present value, Internal Rate of Return, Profitability Index, Payback Period, Accounting Rate of Return, NPV and IRR comparison, Capital Rationing, Risk Analysis in Capital Budgeting.

3. **Management of Working Capital :** Meaning, Significance and types of working capital, Change in working capital, Operating cycle period and estimation of working capital requirements, Financing of working capital Source and Application of working capital, Dimension of working capital management.
4. **Cost of Capital :** Meaning and Significance of cost of capital, Calculation of cost of debt, Preference capital, Capital structure, Determining capital structure in practice, Debt Equity Ratio, Capital Gearing Ratio.
5. **Operating and Financial Leverage:** Meaning, Concept, Measurement of leverages, Effects of Operating and financial leverage on Profit, Analyzing alternate financial plans, Combined financial and operating leverage.
6. **Dividend Policy :** Issue in dividend decision, Walter's model, Gordon's model, M-M(Miller and Modigliani) hypothesis, Dividend and uncertainty, Relevance of dividend, Forms of dividends, Stability in dividend policy, Corporate dividend behaviour.
7. **Analysis of Financial Statements :** Analysis and interpretation of published statement of accounts, Comparative statement analysis, Inter firm comparisons, Trend analysis, Ratio analysis, Limitations in using published figures for managerial analysis.
8. **Evaluation and Decision Making :** Make or Buy, Repairs or Renew, Now or Later, Sale or Retain, Export or Local sale, Retain or Replace, Shut down or Continue, Expand or Contract.

Division of Periods :- 15 Periods Each Unit.

Distribution of Marks :

1. **Theory** :- 60 Marks.
2. **Practical Problems** :- 40 Marks.

Group b : Paper – III

5. Advanced Costing

Nature of Question Paper

1. **Q. 1, 2, And 3 are Compulsory.**
2. **Attempt any two Questions from Question 4 to 7.**

Q. No.1.	A)	Choose correct alternative given below.	10 Marks
	B)	Fill in the blanks.	5 Marks
	C)	True or False.	5 Marks
Q. No.2.	A)	Broad Question.	10 Marks
	B)	Broad Question.	10 Marks
	OR		
	A)	Broad Question.	10 Marks
Q.No.3.	B)	Broad Question.	10 Marks
	OR		
	Short Notes.(Any Four out of Six)		20 Marks
Q. No.4.	Problem.		20 Marks
Q. No.5.	Problem.		20 Marks
Q. No.6.	Problem.		20 Marks
Q. No.7.	Problem.		20 Marks

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Group b : – Paper IV.

6. Research Methodology and Project Work (Advanced Costing)

Course Objectives : To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs :

Section I

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection:** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
4. **Report Writing -** Elements Characteristics of good report.

Section II

Project Reports : -

All Students should prepare the project report on any one of the following cases

- Cost Ascertainment
- Cost Structure
- Cost Control
- Cost benefit Analysis
- B.E.P. Analysis
- Budgetary Control
- Preparation of Budget
- Service Cost
- Cost Management
- Cost and Productivity Management
- Reconciliation of Cost and Financial Accounts
- Inventory Control System
- Any Suitable Area Coming under the Tittles of Costing

Distribution of Marks :

1. **Section I : 50 Marks.**
2. **Section II : 50 Marks.**

Group b : – Paper IV.
Research Methodology and Project Work
(Advanced Costing)

Nature of Question Paper
Section I

Q. No.1.	Objective type (Multiple choice)	10 Marks
Q. No.2	A) Broad Question	5 Marks
	B) Broad Question	5 Marks
	OR	
	(A) Broad Question	5 Marks
	(B) Broad Question	5 Marks
Q. No.3.	Broad Question	15 Marks
	OR	
	Broad Question	15 Marks
Q. No.4.	Short Notes (Any Two out of Four)	15 Marks

Section II (50 Marks)

- Project Report 30 Marks
- Viva 20 Marks

Reference Books: Paper III and IV

1. Cost Accounting – Methods & Practice: B K BHAR
2. Cost Accounting – Jain & Narang.
3. Chandra, Prasanna – Financial Management, Tata McGraw Hill, Delhi.
4. Khan M. Y., Jain P. K. - Financial Management, Tata McGraw Hill, Delhi.
5. Van Horne, James C - Financial Management & Policy, Prentice Hall, Delhi
6. Research Methodology – C.R. Kothari Willey Eastern Ltd. New Delhi.
7. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
8. Research Methodology in Social Sciences B. C. Tondan, Himalaya Publication House New Delhi.
9. Research Methodology in Social Sciences – P.C. Tripathi
10. Methodology & Technique of Social Research Wilkinson & Bhandarkar, Himalaya Publication House, New Delhi.

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Revised Syllabus M.Com.Part-II-2004
7. Group C : Paper III. : Taxation

Course Objectives: -

This course aims at imparting basic knowledge about Wealth Tax and major Indirect Taxes.

Course Inputs :-

1. Wealth Tax Act.

1. Definition(Sec.2)
2. Charge of Wealth Tax.
3. Deemed Wealth
4. Exemptions.
5. Computation of Net Wealth.
6. Assessment & Penalties.
7. Valuation of Asset.

2. The Bombay Sales Tax Act, 1959

1. Definitions (Sec.2)
2. Incidence & Levy of Tax.
3. Types of the Taxes (Sec.5,7,8,9,15IA).
4. Authorization ,Permit
5. Schedules – A,B,CI,CII.
6. Set-off (under rule 41D,42D,44D,45)
7. Returns (Sec.32),Penalties (Sec.36,37),offences prosecution (Sec.63)
8. Appeals (Sec.55,56)
9. Assessment (Sec.33),Rectification (Sec.32),Reassessment (Sec.35)
10. Sales Tax Authorities.

3.The Central Sales Tax Act, 1956 :-

1. Definitions (Sec.2)
2. Sale & Purchases in the course of inter state sale (Sec.3)
3. Sale or Purchases out side state (Sec.4)
4. Sale or Purchases of goods in the course of import or export (Sec.5)
5. Liability to pay Tax (Sec.6)
6. Exempted inter state sale [Sec.6(2),6A]
7. Registration (Sec.7) & Cancellation of Registration.
8. Rates of Taxes(Sec.8)
9. Forms – C,D,E-I,E-II,F.
10. Penalties (Sec.10)

4. Central Excise

1. Nature , Scope and liabilities of Central Excise.
2. Important terms and definitions under the Central Excise Act.
3. Classification and valuation
4. Small scale industries and Central Excise Act.
5. CENVAT
6. Assessment and appellate procedure under Central Excise.

5. Service Tax : -

1. Important terms and Definitions
2. Taxable service
3. Exemption
4. Procedure for filling of returns
5. Payment of Taxes
6. Assessments
7. Appeals
8. Service Tax Authorities
9. Penalties and Prosecution

6. Customs: -

1. Scope , Nature & types of Custom duty
2. Important terms
3. Clearance procedure –
 - For Home Consumption,
 - For Ware Housing,
 - For Re-export.

NOTE: -

Theory = 60 Marks.

Practical Problems = 40 Marks.

Group C : Paper III **Taxation**

Nature of Question Paper

1. Q. 1, 2, And 3 are Compulsory.
2. Attempt any two Question from Question 4 to 7.

Q. No.1.	A)	Choose correct alternative given below.	10 Marks
	B)	Fill in the blanks.	5 Marks
	C)	True or False.	5 Marks

Q. No.2.	A) Broad Question.	10 Marks
	B) Broad Question.	10 Marks
	OR	
	A) Broad Question.	10 Marks
	B) Broad Question.	10 Marks
Q.No.3.	Broad Question.	20 Marks
	OR	
	Short Notes.(Any Four out of Six)	20 Marks
Q. No.4.	Problem.	20 Marks
Q. No.5.	Problem.	20 Marks
Q. No.6.	Problem.	20 Marks
Q. No.7.	Problem.	20 Marks

Reference Books: -

- Ahuja Girish & Gupta Ravi : Practical Approach to Income Tax, Wealth Tax and Central Sales Tax Act.
- Indirect Taxes : V.S.Datey (Taxmann)
- Vinod Singhanian : Direct Taxes (Taxmann)
- Indirect Taxes Made Easy : Prof. N.S.Govidan , C.Sitarman&co.Pvt.Ltd
- The Bombay Sales Tax Act : Mahendra Jain , Laxs Times ,Mumbai
- The Bombay Sales Tax Act : By Shantilal Shaha
- Service Tax Practice Made Easy : Avdesh Oza & Shrikant Oza ,The Tax Publisher Jodhpue.

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Group c : Paper IV

8. Research Methodology and Project Work (Taxation)

Course Objectives : To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs :

Section I

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection :** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
4. Report Writing – Elements, Characteristics of a good report.

Section II

Project Reports : -

All Students should prepare the project report on any one of the following areas.

- Taxation of Co-operative Societies (Income Tax)
- Taxation of Charitable Trust / Societies (Income Tax)
- Taxation of Private / Public Ltd. Co.(Income Tax)
- Taxation of Partnership Firm and HUF(Income Tax)
- Tax Planning for individual (Income Tax)
- Tax Deduction at Sources – under Income Tax Act.
- Taxation (BST & CST) for Manufactures
- Sales tax benefits under Packages Schemes of incentives, 1993
- Wealth tax of individual
- Approval under section 80G and section 35A under Income Tax Act
- Excise procedure applicable to Decentralized Textile Sector
- Central Excise as applicable to Small Scale Industries
- Service Tax applicable to Professional
- Taxation aspects for an Exporter – Excise, customs & Income Tax
- Taxation of Non-Residents

Reference Books

1. Singhanian V.K.- Student guide to Income Tax, Taxman, Delhi .
2. Prasad Bhagawati – Income Tax Law and Practice, Willey Publication, New Delhi.
3. Mehrotra H. C. – Income Tax Law and Accounts, Sahitya Bahavan, Agra.
4. Dinker Pagare – Income Tax Law and Practice, Sultan Chand & Sons, New Delhi.
5. Research Methodology – C.R. Kothari Willey Eastern Ltd. New Delhi.
6. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
7. Research Methodology in Social Sciences B. C. Tondan, Himalaya Publication House New Delhi.
8. Research Methodology in Social Sciences – P.C. Tripathi
9. Methodology & Technique of Social Research Wilkinson & Bhandarkar, Himalaya Publication House, New Delhi.

Distribution of Marks :

1. Section I : 50 Marks.
2. Section II : 50 Marks.

Group c : - Paper IV Research Methodology and Project Work (Taxation) Nature of Question Paper

Section I

Q. No.1.	Objective types (Multiple choice)		10 Marks
Q. No.2	A) Broad Question	5 Marks	10 Marks
	B) Broad Question	5 Marks	

OR

- | | |
|-------------------|---------|
| C) Broad Question | 5 Marks |
| D) Broad Question | 5 Marks |

Q. No.3.	Broad Question	15 Marks
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OR

Broad Question	15 Marks
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Q. No.4.	Short Notes (Any Two out of Four)	15 Marks
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Section II	(50 Marks)
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- | | |
|------------------|----------|
| • Project Report | 30 Marks |
| • Viva | 20 Marks |

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Revised Syllabus M.Com.Part-II-2004

Group: d - PAPER. III**9. ADVANCED BANKING AND FINANCIAL SYSTEM****(Modern Banking)***Periods*

- | | | |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 1. | Introduction to Merchant Banking:
Meaning, Functions and importance of Merchant Banking- Recent trends in Merchant Banking in India - SEBI- role and functions. | (15)
(15) |
| 2. | Leasing:
Concept of leasing and its classification - Leagal aspects and tax aspects of leasing - Progress of leasing - Lease evaluation - Advantages and disadvantages of leasing. | (15) |
| 3. | Hire Purchase:
Meaning and characteristics of hire purchase,- Legal and tax aspects,-
Accounting aspects- Financial aspects. | (15) |
| 4. | Factoring Services:
Concept and types of factoring - Potentiality for factoring in India.-
Mechanics and operations of factoring- Venture capital. | (15) |
| 5. | Mutual Funds and Credit Cards in India:
Definition, Types of mutual funds - Other funds-Their progress
in India - Response of NRI _s to mutual funds - Present status of mutual funds.

Performance of credit card business in India- ATM- Debit cards Vs credit cards-
Agricultural credit cards. |

(20) |
| 6. | Banking system in U.K -Commercial Banking and Central Banking | (20) |
| 7. | Banking system in U.S.A-Commercial Banking and Central Banking. | (10) |
| 8. | Banking system in Japan-Commercial Banking and Central Banking. | (20) |

References:

- 1) Deo kock, M.H. - Central Banking
- 2) Sayers, R.S. - Modern Banking.
- 3) Hawtrey, R.G.- The Art of Central Banking.
- 4) Davar, S.K- Law & Practice of Banking.
- 5) Avadhani, V.A - Marketing of financial services.
- 6) R.B.I. Reports.
- 7) Basu, S.K. - Central Banking in the Emerging countries.
- 8) Beckhart, B.H. - Banking System.
- 9) Shekhar, K.C. - Banking Theory &Practice.

Group: d - PAPER. III

ADVANCED BANKING AND FINANCIAL SYSTEM
(Modern Banking)

NATURE OF QUESTION PAPER

Instructions: 1) Answer all question,		Marks
2) Figures to the right indicate full Marks.		
Q.1	A) Tick mark <input checked="" type="checkbox"/> the correct alternative given below:- 10 Sentences - 10 Marks.	(10)
	B) Fill in the blank with proper words. 5 Sentences- 5 Marks.	(5)
	C) State whether the following statements are true or false: 5 sentences - 5 Marks	(5)
Q.2	Give Short answers to the following questions	(16)
	A) _____ 8	
	B) _____ 8	
OR		
	A) _____ 8	
	B) _____ 8	
Q.3	Write short Notes (any four Out of six)	(16)
Q.4	Broad Question_____	(16)
OR		
	Broad Question_____	(16)
Q.5	Broad Question_____	(16)
OR		
	Broad Question_____	(16)
Q.6	Broad Question_____	(16)
OR		
	Broad Question	(16)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group: d - PAPER. IV

10. Research Methodology

(ADVANCED BANKING AND FINANCIAL SYSTEM)

Section-I

Periods

- | | |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unit-1: | Meaning,-Basic Principles-Objectives and significance of Research-Motivation in Research-Research and Scientific attitude-Research in Business Economics, Banking and Statistics. (10) |
| Unit-2: | Types of Research-Descriptive-Analytical-Applied-Fundamental - Qualitative-Quantitative- Conceptual- Empirical research- Case Study and Survey Method. |
| Unit-3: | Research Design: Defining research Problem- Research design, its meaning and need, Features of good research design- Types of research design. (10) |
| Unit-4: | Testing of Hypothesis: Null, Simple, Composite and Alternative hypotheses - Testing of hypothesis- Tools and techniques of research- Methods of data collection-Observation, Interview, Questionnaire-Frequency distribution- Analysis of data by average, dispersion, correlation and regression methods. |

SECTION - II

- | | |
|----------|------------------------------------|
| Unit -5: | Submission of Project Report. (60) |
|----------|------------------------------------|

Every student who has taken admission to the M. Com. Course has to prepare a project report and submit to the concerned institution/ College. The project report should includes the following points.

- 1) Specification of research proposal (objects, Scope, limitations.)
- 2) Data Collection.
- 3) Analysis of data.
- 4) Presentation of data.
- 5) Findings and suggestions.
- 6) Report writing.

Reference Book:

- 1) Ackott Russell L.-The Design of Social Research - University of Chicago Press.
- 2) Borenson Conard and Cotton Raymond: Research and Report writing for Business and Economics . New York .
- 3) Young Pauline v: Scientific Social Survey and Research. Prentice Hall, New York.
- 4) Hans Raj : Theory and Practice in Social Research Subject- Publications New- Delhi .
- 5) Gupta S.C.-Fundamentals of Statistics.-Himalaya Publishing House, Mumbai.
- 6) Gupta & Kapoor :- Fundamentals of Statistics-Sultan Chand Publication, Delhi.
- 7) Gupta & Kapoor: Fundamentals of Applied Statistics, Sultan Chand. Delhi.
- 8) Ryan Joiner and Ryan: Handbook of Minitab.
- 9) Marijia J Norusis - SPSS for Windows, professional Statistics SPSS inc Chicago, I llinois.
- 10) John Walken back : Microsoft Excell I Dh. Books (p) Ltd. New Delhi.

Group: d - PAPER. IV

**Research Methodology
(ADVANCED BANKING AND FINANCIAL SYSTEM)**

Nature of Question Paper

SECTION I

- Q.1 Tick mark the correct sentences given below (10)
Ten Sentences (10 marks)
- Q.2 Short answer questions (10)
A. _____ 5
B. _____ 5

OR

- Q.2 Short answer questions (10)
A. _____ 5
B. _____ 5
- Q.3 Broad answer questions (15)

OR

- Q.3 Broad answer questions (15)
- Q.4 Write Short Notes (Any Three out of Five) (15)

SECTION II

- Project Report (30)
Presentation of Project (20)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group: e- PAPER. III

11. Cooperation and Rural Development.

(Cooperative Structure in India.)

Unit 1 Introduction – Cooperation and rural development meaning- Scope and significance – Role of Cooperation in rural development – Importance of rural development in Economic development through cooperatives.

[15 – Periods]

Unit 2 Cooperative Structure – Cooperative Structure in India – Cooperative leadership Cooperative democracy- policy making and planning decision making and its implementation in Cooperatives.

[20- Period]

Unit 3 Cooperative farming – meaning – Characteristics- Types – process problems and measures – Importance of Cooperative farming in rural development.

[15 – Periods]

Unit 4 Cooperative Credit – need – Classification – Structure of cooperative credit in India primary Agricultural Cooperative credit societies (PACs) District central Cooperative banks – (DCCs) State Cooperative bank – (Apex bank) National Bank for Agriculture and Rural development (NABARD) their Progress Problems and measures.

[25- Periods]

Unit 5 Cooperative Processing – Role of Cooperative processing societies in rural development – sugar cooperatives – cooperative Spinning mills – Dairy Cooperatives – fruits and vegetables Cooperatives – Their progress problems and measures.

[20- Periods]

Unit 6 Cooperative marketing – meaning, features – structure and role of cooperative marketing – Their progress – problems – measures and prospects

[20 – Periods]

Unit 7 A) Urban Cooperative banks – Structure, functions – Progress – Problems – measures and prospects

B) Housing Cooperatives – functions- Structure – Progress – Problems – measures and Prospects.

[15 – Periods]

Unit 8 Globalizations and Cooperative movement New Economic policy- its impact on Agricultural and Non- Agricultural Cooperatives - Role of government in cooperative movement in new area.

[15 – periods]

• **Reference Books**

- 1) Mukki. H.R – Cooperation in India
- 2) Mathur. B.S. – “Cooperation in India”, sahitya Bhavan, New Delhi.
- 3) Mamoria and Joshi – “Cooperation”, Kitab Mahel. New Delhi.
- 4) Dubhashi. P.R. – “Principles and Philosophy of Cooperation” – Pune
- 5) Taimvi. K.K – “Cooperative organization and management”. W.A.F. farmers. Society, New Delhi.
- 6) Kamat G.S. – “New Dimensions of Cooperative management”. Himalaya Publication, Bombay.
- 7) Prasad .D. R. – “Cooperation and Rural development”, Books Link Cooperation, Narayanguda,Hydrabad.
- 8) Arora R.-C – “Development of Agriculture and allied sectors”. S. Chand Co Pvt. New – Delhi.
- 9) Ray. A.C. – “Cooperative farming in Inda”. R. Gkdsh Co.Calcutta.
- 10) Kamat G.S . – “Marketing the Cooperative way”.
- 11) Selvaraju. R – “Cooperative in new millennium”.
- 12) Mathur. B.L – “Rural development and Cooperation”.
- 13) Dwivedi R.C. – “Democracy in Cooperative movement an Indian Profile”
- 14) Hajela. T.N – “Principles Problems and Practice of Cooperation”.
- 15) Naik. D.D. – “Practices in Housing Cooperatives”. Bombay law House. Bombay.

Group: e- PAPER. III

Cooperation and Rural Development.

(Cooperative Structure in India.)

Nature of Question Paper.

Instructions :

- 1] Answer all Questions
- 2] Figures to the right indicates full marks.

Q. 1 A] Tick mark ☐ the correct alternative given below.

10 sentences – 10 marks (10)

B] Fill in the blanks with proper words.

5 Sentences – 5 marks (5)

C] State whether the following statements are true or false ?
5 sentences – 5 marks (5)

Q. 2 Give short answers to the following question (16)

A] _____ 8 marks

B] _____ 8 marks

OR

A] _____ 8 marks

B) _____ 8 marks.

Q. 3 Write short notes on any four out of six (16)

[illegible]

OR

Broad question (16)

Q. 5 Broad question (16)

OR

Broad question (16)

Q. 6 Broad question (16)

OR

Broad question (16)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : e - Paper – IV

12. Research Methodology and Project Work (Co-operation and Rural Development)

Section I

Unit – 1 Meaning- basic principles – objectives – and significance of research – motivation in research – Research and scientific attitude – Research in Business Economics, Banking, and statistics.

[10 – Periods]

Unit- 2 types of Research – Descriptive – Analytical – Applied – Fundamental – Qualitative – Quantitative – Conceptual – Empirical research- case study and survey method.

[10 – Periods]

Unit – 3 Research Design – defining research – problem – research design its meaning- need – Features of good research design – Types of research design.

[10 – Periods]

Unit – 4 Hypothesis – null – simple – composite and alternative Hypothesis – Testing of hypothesis- Tools and Techniques of research – Methods of data collection – observation – Interview – Questionnaire – frequency distribution – Analysis of data by using Averages – dispersion – Correlation and regression methods.

(30 – Periods)

Section II

Submission of project Report ;

(60 – Periods)

Regular M.Com. Students should prepare and submit a project report paper No III Entitled – Cooperative structure in India. To the concerned institution / College where researcher is admitted. The project report should include following points.

1.Specification of research proposal.

(Object, Scope, limitations)

2.Data collection.

3.Analysis of data.

4.Presentation of data.

5.Findings and suggestions

6.Report writing.

Note : 1 For Regular students : section I carries 50 marks and section II (Submission of project) carries 50 marks out of these 30 marks are reserved for preparation of project and 20 marks for its presentation, For regular students submission of projects is compulsory and he has to appear university theory examination of 50 marks based on the syllabus of section – I only

Reference. Books

1. Ackott Russell L – “The design of social research”, university of Chicago press.
2. Barenson conard and cotton Raxmond – “Research and Report writing for business and Economics”, Random house, New York.
3. Yond pouline . V. – “Scientific social survey and research”, perntice Hall, New York.
4. Hans Raj – “Theory and practice in social research”, Surjeet publication, New Delhi.
5. Gupta. S.C. – “Fundamentals of statistics”, Himalaya publishing house, Bombay.
6. Gupta and Kopoor – “Fundamentals of mathematical statistics”, sultan chand New Delhi.
7. Gupta and Kapoor – “Fundamentals of Applied statistics”, sultan chand, New Delhi.
8. Royan Jolner and Ryan – “Handbook of minitab”.
9. Marijia j Norusis – “Spss for windows professional sta. SPSS”. Inc, Chicago, Illionosis
10. Jhon. Walkenbach – “Microsoft Excell, IDG, Books (P). Ltd. New Delhi.

Group : e - Paper – IV Research Methodology and Project Work (Co-operation and Rural Development)

Nature of question paper

Instructions:		1 Answer all questions	Time : 2 Hour
		2 Figures to the right indicate full marks	Mark : 50
Q. 1	Tick mark <input type="checkbox"/> the correct alternative given below.		
	10 – Sentences –10 marks		(10)
Q. 2	Give short answer to the following questions		(10)
	A] _____ 5 marks		
	B] _____ 5 marks		
	OR		
	A] _____ 5 marks		
	B] _____ 5 marks		
Q. 3	Write short notes (on any Three out of Five)		(15)
Q. 4	Broad question		(15)
	OR		
	Broad question		(15)

★★★★★ B+

Revised Syllabus M.Com. Part-II-2004

Group : f - Paper III

13. Business Administration (International Business)

- 1) Introduction - Nature of International Business, Need and Competitive Advantages of International Business, Stages of International through Domestic - International Global and Transnational Companies.
2. International Environment : Factors affecting International Business - Social and Cultural - Economic - Political and Legal, Globalisation - Features and Components - Advantages and Disadvantages.
- 3) Modes of Entry into International Business - Exporting - Licensing - Franchising - Contract Manufacturing - Turnkey projects - Foreign Direct Investments - Joint Ventures.
- 4) World Trade Organisation (WTO) : Establishment of WTO - Functions of WTO - Organisational Structure of WTO - WTO and Anti-Dumping Measures - India and WTO.
- 5) International Trade Policies : Tariffs - Subsidies - Government Intervention in Formulating Trade Policies, International Trade Blocks - European Economic Community (EEC) - North American Free Trade Agreement (NAFTA) - South Asian Association for Regional Co-operation (SAARC) - Implications of Trade Blocks on Business.
- 6) International Marketing : Marketing Mix in International market - Export-Import Procedure.
- 7) E-Business : Introduction and Definition - Activities and Applications of E-Business - Related Operations of E-Business - E-Auctioning - E-Banking, E-Marketing and E-Trading.
- 8) Future of International Business : Opportunities and Threats in International market - Future of Global Business - Role of Global Manager.

Reference Books :

1. P. Subba Rao, International Business, Himalaya Publishing House.
2. C.S.V. Murthy, e-Commerce (Concepts - Models - Strategies) Himalaya Publishing House.
3. William F., Glueck, Business Policy and Strategic Management, McGraw Hill.
4. Ricky W. Griffin and Michael W., Pustay, International Business, Addison-Wesley, New York.
5. Khan Farooq A., Business and Society, S. Chand, Delhi.
6. Sundaram and Black, The International Business Environment, Prentice Hall, New Delhi.
7. Daniel Amor, The E-Business (R) Evolutions, Prentice Hall, New Jersey.
8. An IBM Guide to doing Business on the Internet by Kendra R. Bonnett., McGraw Hill, NY, 2000.

Group : f - Paper III
Business Administration
(International Business)

Nature of Question Paper

	Marks
Q.1 Objective Type question	20
A) Multiple choice --- 10 Marks	
B) Fill in the blanks --- 5 Marks	
C) True or False --- 5 Marks	
Q.2 Short Answer (2, out of 3)	16
Q.3 Essay Type question	16
OR	
Essay Type question	
Q.4 Essay Type question	16
OR	
Essay Type question	
Q.5 Essay Type question	16
OR	
Essay Type question	
Q.6 Short Notes (4, out of 6)	16
Total	<u>100</u>

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : f Paper IV
14. Research Methodology and Project Work
(Business Administration)

SECTION I

50 Marks

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection :** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
4. **Report Writing** – Elements, Characteristics of a good report.

SECTION - II**50 Marks**

Project Report	30 Marks
Viva	20 Marks
Topics for Project Reports	
1. Study on various topics on Marketing	
2. Study on various topics in finance	
3. Study on various topics in H.R.M.	
4. Study on Organisation Structure	
5. Study on Motivation	

List of books recommended

1. Bhandarkar P.L. and Wilkinson T.S. Methodology and Techniques of Social Research, Himalaya Publication house. Mumbai
2. George A. Lundberg, Social Research. Longmans, Green and Company New York
3. Goode and Hatt; Methods in Social Research,
4. Hans Raj, Theory and Practice in Social Research, Surjeet Publication, Delhi
5. Tondon B.C.; Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979
6. Cooper Donald R and Schindler Pamela S - Business Research Methods – TMH New Delhi
7. P. Saravanvel – Research Methodology – Kitab Mahal Allahabad.
8. D.G. Girdhari – Research Methodology in Social Sciences. Uday Publication Aurangabad

Group : f Paper IV
Research Methodology and Project Work
(Business Administration)

Nature of question paper

Instructions:		1 Answer all questions	Time : 2 Hour
		2 Figures to the right indicate full marks	Mark : 50
Q. 1	Tick mark <input type="checkbox"/> the correct alternative given below.		
	10 – Sentences – 10 marks		(10)
Q. 2	Give short answer to the following questions		(10)
	A] _____ 5 marks		
	B] _____ 5 marks		
	OR		
	A] _____ 5 marks		
	B] _____ 5 marks		
Q. 3	Write short notes (on any Three out of Five)		(15)
Q. 4	Broad question		(15)
	OR		
	Broad question		(15)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : g - Paper III

15. Secretarial Practice

(Company Administration)

1. Company Administration – Special features of company administration-Directors, Managing Director, Manager and Auditor – qualifications, appointment, term, remuneration, power, duties and liabilities, restriction on power and position.
Periods - 20
2. Share capital – Difference between share and stock, Kinds of shares, Guidelines for issue of shares, Issue of shares at premium/discount, allotment of shares, Initial Public Offer (IPO) right issue, bonus shares, transfer and transmission of shares and debentures, Restructuring of share capital
Periods - 20
3. Winding up of Companies – Meaning, Winding up V/s dissolution, modes of winding up, winding up by the tribunal - Voluntary winding up, Appointment of official liquidator, powers and duties of official liquidator, Provisions applicable to every mode of winding up.
Periods - 20
4. Corporate Governance – Concept, need role of Board of Directors, Accountant, Auditor and Secretary in Corporate Governance. Corporate Governance in India.
Periods - 20
5. Legal Environment for Security Markets – Important provisions of SEBI Act, 1992 and the Securities Contract (Regulation) Act, 1956.
Periods - 20
6. Important provisions of the Competition Act, 2002, and Foreign Exchange Management Act, 1999.
Periods – 20

Group : g - Paper III

Secretarial Practice

(Company Administration)

Nature of Question Paper and distribution of marks

1. Objective type question	20 Marks
2. Short answer type question (a) & (b) or (a) & (b)	16 Marks
3. Short notes any four out of 6	16 Marks
4. Long Answer type questions 3 questions (internal option)of of 16 marks each	48 Marks

	100 Marks

List of books recommended

1. M.C.Kuchhal – Secretarial Practice –Vikas Publishing house New Delhi
2. Nafees Baig – Company Law and Secretarial Practice – Sterling publicati9on Pvt Ltd., New Delhi
3. N.D.Kopoor – Corporate Law and secretarial Practice – Sultan chand and sons New Delhi
4. A.Ramaiya – Guide to Companies Act
5. Shukla and Gulshan – Principles of Company Law
6. S.M.Shah – Lectures on Company Law

BARE ACTS

1. The Competition Act, 2002
2. Foreign Exchange Management Act 1999
3. The Securities and Exchange Board of India Act 1992
4. The Securities Contracts (Regulation)Act 1956
5. The Companes Act, 1956 as amended upto date

★ ★ ★ ★ ★ B+

Revised Syllabus M.Com.Part-II-2004

Group : g - Paper IV

16. Research Methodology and Project work (Secretarial Practice)

SECTION I

50 Marks

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection :** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
5. **Report Writing** – Elements, Characteristics of a good report.

SECTION II

50 Marks

Project on any of the following areas or any other areas related to company administration and secretarial Practice

1. Formation of a Company
2. Membership pattern
3. Capital Structure
4. Dividend Policy
5. Bonus shares

Group : g - Paper IV
Research Methodology and Project work
(Secretarial Practice)
Nature of Question Paper and Distribution of marks for Paper IV

Nature of question paper

Time : 2 Hour

Instructions: 1 Answer all questions **Mark : 50**

2. Figures to the right indicate full marks

Q. 1 Tick mark ☐ the correct alternative given below.

10 – Sentences –10 marks (10)

Q. 2 Give short answer to the following questions

(10)

A] _____ 5 marks

B] _____ 5 marks

OR

A] _____ 5 marks

B] _____ 5 marks

Q. 3 Write short notes (on any Three out of Five)

(15)

Q. 4 Broad question

(15)

OR

Broad question

(15)

List of books recommended

1. Bhandarkar P.L. and Wilkinson T.S. Methodology and Techniques of Social Research, Himalaya Publication house. Mumbai
2. George A. Lundberg, Social Research. Longmans, Green and Company New York
3. Goode and Hatt; Methods in Social Research,
4. Hans Raj, Theory and Practice in Social Research, Surjeet Publication, Delhi
6. Tondon B.C.; Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979
7. Cooper Donald R and Schindler Pamela S - Business Research Methods – TMH New Delhi
8. P. Saravanvel – Research Methodology – Kitab Mahal Allahabad.
9. D.G. Girdhari – Research Methodology in Social Sciences. Uday Publication Aurangabad

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group - h : Paper : III

17. Small Business and Entrepreneurship Management Project Management for Small Enterprise.

1. Introduction to Project Management - Concept of Project - Classification of projects - Project Life Cycle Phases - Conception, definition, planning and organisation, implementation and project clean up phase.
2. Project Manager - Role and responsibilities - Qualities of Project Manager - Project Manager as a profession.
3. Project Report - meaning and importance - Contents of Project Report - Reasons for failure of Project Reports - precautions in preparing project Report - Model Project Report.
4. Project Appraisal - meaning - Market, Technical, Financial, Economic, Managerial and Social Feasibility Analysis.
5. Project Coordination and Control - Need for coordination - Importance of meetings and Communication - Project monitoring - Process of monitoring - Project Control - Steps in Control tasks lists - Progress report - follow-up.
6. Incentives and subsidies - Meaning and Objectives - Central and State incentives and subsidies - Tax concessions, Marketing and export assistance - Technical assistance.
7. Project Financing - Meaning - Assessment of financial needs, long term, medium term and short term - Institutions providing finance to small enterprise - Financial planning and Control for small enterprises.
7. New Issues in Project Management - Role of consultants - Types of contracts BOT, BOLT, BOOT, BOO, BOOS etc. - Trunk and Lumpsum Trunk Contracts.

Reference Books

1. E. Gordon, K. Natarajan, "Entrepreneurship Development", Himalaya Publishing House.
2. Vasant Desai, "Dynamics of Entrepreneurship Development", Himalaya Publishing House.
3. Vasant Desai, "Project Management", Himalaya Publishing House.
4. Narendra Singh, "Project Management and Control", Himalaya Publishing House.
5. S. Choudhary, "Project Management", Tata McGraw Hill.
6. Government Publications on SSI.
7. Prasanna Chandra, "Project Planning and Control", Tata-McGraw Hill,

Group - h : Paper : III
Small Business and Entrepreneurship Management
Project Management for Small Enterprise.

Nature of question paper

Section - I		Marks
Q.1.	Objective questions	20
	A) Multiples Choice 10 questions	
	B) Fill in the blanks 5 questions	
	C) True or False - 5 question	

Section-II
(Attempt any five questions)

Q2.	A) Short answer	8
	B) Short answer	8
Q.3.	A) Short answer	8
	B) Short answer	8
Q.4.	Essay Type	16
Q.5.	Essay Type	16
Q.6.	Essay Type	16
Q.7.	Essay Type	16
Q.8	Short Notes (any three)	16

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004
Group : h : Paper IV
18. Research Methodology and Project Work
(Small Business & Entrepreneurship Management)

SECTION I

50 Marks

1. **Research :** Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design:** Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection :** Meaning, Method of Data Collection, Analysis and Interpretation of Data .
6. **Report Writing** – Elements, Characteristics of a good report.

SECTION II**50 Marks**

Project Report	30 Marks
Viva	20 Marks
Topics for Project Reports	

1. Problems of Small Scale Industries
2. Sickness in S.S.I.
3. Study of Marketing Problems
4. Study of financial Problems
5. Study of H.R.M.

List of books recommended

1. Bhandarkar P.L. and Wilkinson T.S. Methodology and Techniques of Social Research, Himalaya Publication house. Mumbai
2. George A. Lundberg, Social Research. Longmans, Green and Company New York
3. Goode and Hatt; Methods in Social Research,
4. Hans Raj, Theory and Practice in Social Research, Surjeet Publication, Delhi
5. Tondon B.C.; Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979
6. Cooper Donald R and Schindler Pamela S - Business Research Methods – TMH New Delhi
7. P. Saravanvel – Research Methodology – Kitab Mahal Allahabad.
8. D.G. Girdhari – Research Methodology in Social Sciences. Uday Publication Aurangabad

Group : h : Paper IV
Research Methodology and Project Work
(Small Business & Entrepreneurship Management)

Nature of question paper**Time : 2 Hours****Mark : 50**

- Instructions:**
- 1 Answer all questions
 - 2 Figures to the right indicate full marks

- Q. 1 Tick mark ☒ the correct alternative given below. (10)
 10 – Sentences – 10 marks
- Q. 2 Give short answer to the following questions (10)
 A] _____ 5 marks
 B] _____ 5 marks
 OR
 A] _____ 5 marks
 B] _____ 5 marks
- Q. 3 Write short notes (on any Three out of Five) (15)
- Q. 4 Broad question (15)
 OR
 Broad question (15)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : i - Paper - III

19. Organized Markets & Transport

- 1) Legislation Pertaining to Regulated Market :-
Objectives – Scope – Advantages of Regulated Markets. Challenges to Regulated Markets – Measures to be adopted for challenges – Statutory Provision of Regulated markets. Present position of Regulated Markets in Maharashtra.
(20 Period)
- 2) Co-operative Marketing :-
Need – organisational Structure – Conditions of membership of Co-operative marketing institution – Working – Growth & Development – Co-operative Development Corporation its function – Role of SBI in developing Co-operative marketing
(20 Periods)
- 3) Management of Co-operative Marketing Institutions
Need – Functions of marketing Department – Grading & Standardization – Statutory Regulations of Markets & Marketing Practices – Training of Marketing Personnel
(20 Periods)
- 4) State Trading Corporation – Need – Objectives – Organisation – Scope Functions
(20 Periods)
- 5) Marketing of Securities – Meaning – Importance – Methods – Public Issue & Private Placement. SEBI – objectives – Functions – Role & Achievements.
(20 Periods)
- 6) Stock Exchange – Definition- Importance – Functions – Stock Exchanges in India – Working of BSE & NSE Trading Mechanism, Depository.
(20 Periods)

Books Recommended

- 1) Stock Exchange & Investment – Raghunathan.
- 2) Investment & securities Market in India – V. A. Avdhare
- 3) Principles and practice of marketing in India by Dr. C. B. Memoria & R. L. Joshi
- 4) Agricultural Marketing in India. Vol. III by Kulkarni K. R.
- 5) Agricultural Marketing :- Perspectives and issues edited by J. P. Singh & Subhas Garg.

Group : i - Paper - III

Organized Markets & Transport

Nature of Question Paper

		Marks
Q. 1	Objective Type Question	(20)
	A) Multiple Choice – 10 marks	
	B) Fill in the blanks – 5 marks	
	C) True or False – 5 marks	
Q. 2	Short answers (Two out of Four)	(16)
Q. 3	Essay Type Question	(16)
	OR	
	Essay Type Question	

Q. 4	Essay Type Question OR Essay Type Question	(16)
Q. 5	Essay Type Question OR Essay Type Question	(16)
Q. 6	Short Notes (Four out of Six)	(16)

★ ★ ★ ★ ★ B+

Revised Syllabus M.Com.Part-II-2004

Group : i - Paper IV

20. RESEARCH METHODOLOGY AND PROJECT WORK (Organised Markets and Transport)

Section - I

50 Marks

UNIT I : INTRODUCTION :	12
Research :- Meaning Nature Objectives Types Research Methodology : Meaning, Scope, Importance Motivation in Research. Selection of Research Topic Formulation of Synopsis – Research in Marketing & Transport	
UNIT II : RESEARCH DESIGN :	12
Identification of research problem – Formulation of Hypothesis – Testing hypothesis – Contents of Research Design. Features of good research design sampling.	
UNIT III : SOURCES AND COLLECTION OF DATA :	12
Primary Data and Secondary Data: Questionnaire, Interview, Schedules, Internet, Observation Library Reference Field Visits Documentation	
UNIT IV: ANALYSIS AND INTERPRFTATION OF DATA:	12
Processing and analysis of data - Classification – editing – Coding – Tabulation of data – Interpretation of data – Diagrammatic Presentation – Use of Computer in research – Statistical analysis – Generalisation – Conclusions and Suggestions.	
UNIT V : Report Writing : Elements, Characteristics of good report	12

Section - II

PROJECT WORK

- | | |
|-------------------|----------|
| 1. Project report | 30 Marks |
| 2. Viva | 20 Marks |

Suggested areas of Project Work :

- 1) Trends in Rural Marketing.
- 2) Service Marketing.
- 3) Marketing of Agricultural Products.
- 4) Pricing of Agricultural products.
- 5) Problems of Market Committee.
- 6) Public Distribution System.
- 7) Study of Transport Cost.
- 8) Consumer Education.
- 9) Advertising Technique.
- 10) Advertising Technique.
- 11) Study of Advertising Agencies.
- 12) Survey of Effective Advertisement.
- 13) Marketing of Industrial Products.
- 14) Modern Concepts of Marketing.
- 15) Marketing Through Computer (E-Commerce / E-Business).
- 16) Marketing Information System.
- 17) Recent Trends in Transportation.
- 18) Modern Techniques in Organised Markets.
- 19) Strategies in Marketing.
- 20) After Sales Services.
- 21) Consumer Movement.
- 22) Buyer's Behavior.
- 23) Intonation Marketing – Recent Trends.
- 24) Effective Marketing Communication.
- 25) Evolution of Advertising Effectiveness.
- 26) Social Impacts of Advertising.
- 27) Ethics in Advertising.
- 28) Salesmanship.
- 29) Marketing Management.
- 30) Transport Management.
- 31) Competition between two modes of transport.

List of Books Recommended for Study :

1. Research Methodology – C. R. Kothari, Willey Eastem Limited New Delhi
2. Research Methodology – C. R. Basotia, K. K. Sharma
Mangal Deep Publications, Jaipur
3. Research Methodology in Management – Dr. V. P. Michael, Himalaya Publication House, New Delhi.
4. Research in Education – John Best and James Khan Prentice Hall, New Delhi.
5. Methodology and techniques of Social Research : Wikinson and Bhandarkar – Himalaya Publication House New Delhi.
6. Research Methods in Social Sciences : Dr. Ramchandran, ITSS Mumbai.
7. Research Methodology in Social Sciences : P. C. Tripathi.
8. Research Methodology in Social Sciences : Sathu Singh.
9. Research Methodology in Social Sciences : Dr. D. C. Pande.
10. Methodology in Research in Social Sciences : Dr. O. R. Krishnamurthi.

11. Research Methodology in Social Sciences : B. C. Tanden, Himalaya Publication House Allahabad.
 12- la'kks/ku i/nrh & nqq- dk- Lakr-
 13- la'kks/ku i/nrh & jk- uk- ?kksVkGs-
 14- lkekftd la'kks/ku i/nrh & izk- MkW- foYdhlu o MkW- HkkaMkj dj-

Group : i - Paper IV
RESEARCH METHODOLOGY AND PROJECT WORK
(Organised Markets and Transport)

Nature of Question Paper

Section – I (50 Marks)

Q.No.1.	Objective Type (Multiple Choice)	10 Marks
Q.No.2.	Broad Question.	10 Marks
	OR	
	a)Broad Question.	10 Marks
	b)Broad Question.	10 Marks
Q. No.3.	Broad Question.	15 Marks
	OR	
	Broad Question.	
Q. No.4.	Short Notes.(Two out of Four)	15 Marks

Section – II (50 Marks)

A) Project report	30 Marks
B) Viva	20 Marks

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : j : Paper III

21. INSURANCE
(General Insurance.)

1. Fire Insurance:

Origin –Nature and basic principles applied – physical and moral hazards, hazards relating to industries. fire Insurance contract- Policy conditions and warranties – the law relating to fire insurance contract – Kinds of policies – over insurance and under insurance – calculation of premiums – Fire insurance claims – Procedure of taking fire policy and claim settlement.

2. Marine Insurance:

Origin – nature and basic principles – perils marine policy and its types – Policy conditions and institute clauses – warranties – Marine losses – Marine Insurance Act and

it's main features – Treatment of claims against carriers and third parties – procedure of taking marine policy and claim settlement.

3. Motor Insurance.

Basic principles – classification of risks– procedure of taking policy – Claims, their investigation and settlement.

4. Liability Insurance:

Nature – the basic principles and practice of insurance, as applied to ; Employers liability and public Liability Insurance, product Liability Insurance and Fidelity Guarantee and contingency insurance – their different types of risks – legal definitions, inquiries and investigations, claims and their settlement.

5. Agricultural Insurance:

Nature – Basic principles – types –crop Insurance, cattle insurance, and Agricultural Equipments Insurance – their contract, legality, risks covered and claim settlement.

6. Social security and other miscellaneous Insurance:

Social security insurance – meaning, need for social security- social security measures- Other miscellaneous Insurance such as Engineering insurance, contractor's All Risk, Aviation and other Miscellaneous business – Claims and their settlement

7. Documentation in General insurance;

Important documents used in General Insurance such as Proposal form, cover Note, Policy, certificate of Insurance, Renewal notice etc., Their importance, implications and drafting.

8. General insurance Business in India:

Public and Private Sector General insurance Companies in India – Their performance, problems and prospects

Recommended Books;

1. Picard – Elements of insurance law
2. Sharm M.N. – Insurance Principles and Practice
3. Vinayakam N, Radhaswamy and Vasudevan S.V – Insurance Principles and Practice.
4. M. Arif khan – Insurance
5. Batten and Dinsdale – Motor Insurance
6. Fidelity Guarantee – Macmillan – Stone and Cox Ltd, London
7. Engineering Insurance – R.W.Proctor
8. Elements of insurance : R.P.Malkhotra
9. Fire insurance Handbook – Federation of Insurance Institute

Group : j : Paper III
INSURANCE
(General Insurance.)

Nature of Question Paper

		Marks
Q.1. Objective Type		20 Marks
(a) Multiple Choice	: 10 items-	10 Marks
(b) Fill in the Blanks	: 5 items-	5 Marks
(c) Any other	: 5 items-	5 Marks
Q.2. Short Answer Questions _ (Solve any two out of three)		16 Marks
Q.3. Essay type Question OR Essay type Question		16 Marks
Q.4. Essay type Question OR Essay type Question		16 Marks
Q.5. Essay type Question OR Essay type Question		16 Marks
Q.6. Write short notes on (any four out of six)		16 Marks

Period Allotment

1. Fire Insurance	: 20 Periods
2. Marine Insurance	: 20 Periods
3. Motor insurance	: 5 Periods
4. Liability Insurance	: 10 Periods
5. Agricultural Insurance	: 15 Periods
6. Social Security and other Miss., Insurance	: 20 Periods
7. Documentation in G.I.	: 10 Periods
8. General Insurance Business in India	: 20 Period

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004
Group : j - Paper IV
22. Research Methodology and Project Work
(Insurance)

- Meaning and objectives of Research:**
Research in insurance and allied areas covered – Research as an aid to decision making in insurance and allied fields – Types and methods of Research.
- Research Process :**
Formulation of Research problem – components _ Development of Hypothesis.
- Designing the research Work:**

Research design – meaning, importance, important concepts- factors determining choice of the design – Types, and Steps in Research Design.

4. Data Collection

Internal and External sources of data- types of data-methods of data collection – observation, survey and its types – problems of sampling Designing Questionnaire

5. Report Writing :

Types, Format, Contents, style, Documentation and bibliography

Books Recommended

1. W.J.Goode and P.K.Hatt – Methods in Social research
2. P.L.Bhandarkar – Methodology and Techniques of Social Research
3. V.P.Michanel –Communication and Research for management
4. Kerlinger F.N.- Foundation of Behavioural Research
5. Bajapai S.R.- Methods of Social Survey and Research

Group : j - Paper IV
Research Methodology and Project Work
(Insurance)

Nature of Question Paper

(A) Theory Paper	:	50 Marks
(B) Project Report	:	50 Marks

Nature of Question Paper

Section I		(50 Marks)
		Marks
Q1.	Objective Type Question Multiple Choice	10
Q2.	Broad Question OR a) Broad Question b) Broad Question	10
Q3.	Broad Question OR Broad Question	15
Q4.	Short Notes (Two out of Four)	15
Section II		(50 Marks)
a)	Project Report	30 Marks
b)	Viva	20 Marks

★★★★★ B+

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Group : k - Paper III

23. ADVANCED STATISTICS (Industrial Statistics and Demography)

Unit 1 :- Introduction to Statistical Quality control Chance causes, assignable causes, Process Control, Product Control. Construction of control Chart, Statistical basis of control Limits of Control chart and uses of control chart. Natural tolerance limits and specification limits.

Unit 2 :- Control Charts for Variables : control chart for mean (\bar{x} chart) and Range (R-Chart). Derivation of Control Limits of \bar{x} & R charts when Standards are given and standards are not given. Concept of group Control chart. Numerical examples.

Unit 3 :- Control Chart for Attributes : control chart for number of defectives, Cd-Chart for variable and fixed sample size, derivation of control limits When standards are given and standards are not given.

Control chart for fraction defectives (P-chart), Derivation of control limits when standards are given and standards are not given. Control chart for number of defects per unit (c-chart), situations where c chart is useful, derivation of control limits when standards are given and standards are not given. Numerical Examples based on np, P and C charts.

Unit 4 :- Basic Concepts of Acceptance Sampling : Definition and Concept of Producer's risk, consumer's risk, AQL, LTPD, AOQ, AOQL, ASN, ATI and OC curve. Interpretation of AOQ, ASN and OC curves.

Unit 5 :- Acceptance Sampling Plans : Single and double sampling plan for Attributes. Construction of AOQ, OC and ASN Curves for Single sampling plan. Acceptance sampling plan for variables.

Unit 6 :- Introduction of Demography and Mortality Rates : Introduction, Vital Statistics and uses of Vital Statistics, population measurement. Mortality Rates. Crude death rate, specific death rates, standardized death rates (by direct & indirect method) Merits and demerits of CDR, SDR and STDR. Numerical Examples.

Unit 7 :- Life Table and Fertility Rates : Assumptions, Description and Construction of Life table. Uses of Life Table. Fertility Rates: Specific fertility rate, Total fertility rate with merits and demerits. Numerical Examples.

Unit 8 :- Population Growth Rates: Crude rate of natural increase and Pearle's Vital index. Gross reproduction rate, Net reproduction rate and their merits, demerits and interpretation. Numerical examples.

Books Recommended :

1. E.L. Grant : Statistical Quality Control
2. Duncan A.J. : Quality control and Industrial Statistics
3. V.K. Kapur and S.C. Saxena : Fundamentals of Applied Statistics
4. S.C. Gupta and V.K. Kapoor :- Fundamentals of Applied Statistics
5. Speigiman : Emography
6. Srivastava : A text book of demography

7. Cox P.R. : Demography
8. Benjamin : Elements of Vital Statistics

Group : k - Paper III
ADVANCED STATISTICS
(Industrial Statistics and Demography)

Nature of Question Paper

Q. 1	Objective Type		(20)
a)	Fill in the blanks (5- Sentences)	(5)	
b)	State True / False (5- Sentences)	(5)	
c)	Multiple Choices (10 Statements)	(10)	
Q. 2	A] Short answer questions	(8)	(16)
	B] Short answer questions	(8)	
OR			
Q. 2	A] Short answer questions	(8)	(16)
	B] Short answer questions	(8)	
Q. 3	A] Short answer questions	(8)	(16)
	B] Short answer questions	(8)	
OR			
Q. 3	A] Short answer questions	(8)	(16)
	B] Short answer questions	(8)	
Q. 4	Broad Answer Question		(16)
OR			
Q. 4	Broad Answer Question		(16)
Q. 5	Write Short Note Any Two of the following		(16)
	A)		
	B)		
	C)		
	D)		
Q. 6	Broad Answer Question		(16)
OR			
	Broad Answer Question		(16)

★★★★★ B+

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Group – k - Paper – IV

24. Research Methodology and Project Work (ADVANCED STATISTICS)

Section - I

Unit 1 : Meaning, basic principals, objectives and significance of Research. Motivation in research, Research and Scientific attitude, Research in economics and Commerce.

Unit 2 : Type of research, Descriptive, Analytical, Applied, Fundamental, Qualitative, Quantitative, Conceptual, Empirical, Case Study and Survey method research.

Unit 3 : Research Design : Defining research Problem, research design : its meaning need, features of good research design, types of research design.

Unit 4 : Hypothesis : Null, Simple, Composite and alternative hypothesis. Testing of hypothesis. Tools and Techniques of research. Methods of data collection : observation, interview, questioners, formation of frequency distribution. Analysis of data average, dispersion, correlation regression methods.

SECTION-II

Submission of Project Report :

Every Student who has taken admission to the M.Com. Course regularly has to prepare a project report and submit to the concerned institution/college in which researcher in admitted. The Project report generally includes the following points –

- 1) Specification of Research Proposal (Object, Scope, Limitations)
- 2) Data collection
- 3) Analysis of Data
- 4) Presentation of Data
- 5) Findings and Suggestions
- 6) Report Writing

Note: **For regular students** : Section I carries 50 Marks and Section II (Submission of Project Report) carries 50 Marks, Out of these 30 marks are reserved for preparation of Project and 20 marks for its presentation. For regular students submission of Projects is compulsory and he/she has to appear University Theory Examination of 50 marks based on the Syllabus of Section I only.

Proposed Topics for project Work :

A Student prepare a Project on any topic by using any or some of the following statistical techniques. Sampling Techniques, Design of Experiment, S.Q.C., Time Series, Index Numbers, O.R. Technique, Demography, Test of Significance, fitting of Statistical distributions etc.

Reference Book :

1. Ackott Russell L . The Design of Social Research, University of Chicago press

2. Barensen Conard and Cotton Raymond : Research and Report writing for Business and Economics, Random house, New York.
3. Yong Pauline V : Scientific Social Survey and Research, prentice Hall New York.
4. Hons Raj : Theory and Practice in social Research, Surjeet publication, New Delhi.
5. Gupta S.C.: Fundamentals of statistics, Himalaya Publishing house Bombay
6. Gupta & Kapoor : Fundamental of Mathematical statistics, sultan Chand, New Delhi.
7. Gupta and Kapoor : Fundamental of Applied Statistics, Sultan Chand New Delhi.
8. Ryan Joiner and Ryan : Handbook of Minitab.
9. Marijia J. Norusis : SPSS for windows, professional Statistics SPSS inc Chicago, Illinois.
10. John Walkenbach : Microsoft Excel IDG Books (P) Ltd., New Delhi.

Group – k - Paper – IV
24. Research Methodology and Project Work
(ADVANCED STATISTICS)

Nature of Question Paper		Marks
Q.1	Tick mark the correct alternative given below Ten Sentences (10)	(10)
Q.2	Short answer questions A. _____ 5 B. _____ 5	(10)
OR		
Q.2	Short answer questions A. _____ 5 B. _____ 5	(10)
Q.3	Broad answer questions	(15)
OR		
Q.3	Broad answer questions	(15)
Q.4	Write Short Notes (Any Three out of Five)	(15)

SECTION II

Project Report	(30)
Presentation of Project	(20)

★★★★★ B+

**Note : For related ordinances, rules & regulations please
download from the Online Syllabus website viz.
www.unishivaji.ac.in**

NB ** : For Guide lines of the Scheme of M.Com. Part–II, Paper – IV [a to k] (Research Methodology & Project work) please refer the last page of the syllabus.

Guidelines for Regular Students

1) Distribution of Marks

A) Research Methodology

(Theory Examination) ----- 50 Marks

B) Project Work ----- 50 Marks

2) Theory Examination of Research Methodology will be conducted by the University at the end of the academic year.

Duration of this Paper will be two hours.

3) The Division of 50 Marks of Project Work will be as follows ;

Project report writing ----- 30 Marks

Project Viva Voce ----- 20 Marks

4) Viva-Voce will be conducted at the end of the academic year but before the commencement of theory examination. It will be conducted by the Internal & External Examiners appointed by the University.

5) 50 Marks of Project Work will be given by Internal & External Examiners and the average of these marks will be taken as final marks.

6) Project Work will be done by the student individually.

7) The Project report shall consist at least typed 50 Pages.

8) Two Copies of typed Project Reports should be submitted through the concerned college up to 1st March of the year concerned.

Contd-----

9) Students are required to prepare the Project Report based on the field work and studying the current trends in commerce & Management under the guidance of the Project Guide.

10) The Project Report contents at least following aspects.

A) Objectives of the Project

B) Tools used for collection of Data

C) Observations, findings, & conclusions

D) Suggestions.

11) All recognised P.G. Teachers under commerce faculty are eligible to work as Project Guide.

12) The Responsibility of the Project Work will be shared by all P.G. Teachers in Proportion.

Guidelines for External Students

- 1) External students will have to appear only for theory paper of Research Methodology for 50 Marks.
- 2) The marks obtained by the students out of 50 in this paper will be converted into 100 marks.

M.Com.Part-II Syllabus-04/birje

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