



SHIVAJI UNIVERSITY, KOLHAPUR

Accredited "A" Grade by NAAC

SYLLABUS

BACHELOR OF SOCIAL WORK PROGRAMME

(THREE YEARS, FULL TIME)

BSW 1st year (SEMESTER I and II)

UNDER CHOICE BASED CREDIT SYSTEM

With effect from June 2019 Admission

Prepared By

BOARD OF STUDIES IN SOCIAL WORK, 2019

ABBREVIATIONS

AEC	Ability Enhancement Course
AECC	Ability Enhancement Compulsory Course
B.S.W.	Bachelor of Social Work
C.B.C.S	Choice Based Credit System
CBSS	Credit Based Semester System
C.I.E.	Continuous Internal Evaluation
D.S.E.	Discipline Specific Elective
U.G.C.	University Grants Commission

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SECTION I: PREAMBLE

Social work is a practice-based profession and an academic discipline that promotes social change and development, social cohesion, and the empowerment and liberation of people. Principles of social justice, human rights, collective responsibility and respect for diversities are central to social work. From the Academic Year 2019-20, the Bachelor of Social Work programme offered by Shivaji University, Kolhapur and its affiliated colleges will be based on Choice Based Credit System (CBCS) which provides an opportunity for the students to choose courses from the prescribed elective courses. CBCS will bring uniformity in evaluation system, and student's performance in examinations will be evaluated on a scale of Cumulative Grade Point Average (CGPA), based on University Grants Commissions (UGC) guidelines. The uniform grading system will also help potential employers in making proper comparative assessment of the academic performance of the candidates based on CGPA scores.

SECTION II: DEFINITION OF KEY TERMS

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Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.

Ability Enhancement Courses: The Ability Enhancement Courses may be of two kinds: Ability Enhancement Compulsory Course (AECC): It is mandatory for all. Ability Enhancement

Elective Course (AEEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses). The choice based credit system provides a ‘cafeteria’ type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

Course: Usually referred to, as ‘papers’ is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

Credit Based Semester System (CBSS): Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students. 5. Credit Point: It is the product of grade point and number of credits for a course.

Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. Credits are a value allocated to course units to describe the student’s workload (i.e. Lectures, Practical work, Seminars, private work in the library or at home and examinations or other assessment activities) required to complete them. They reflect the quantity of work each course requires, in relation to the total quantity of work required to complete during a full year of academic study in the Department. Credit thus expresses a relative value. Students will receive credit through a variety of testing programmes if they have studied a subject independently or have successfully completed department level regular course work. The objective of credit system is to guarantee the academic recognition of studies throughout the world, enabling the students to have access to regular vertical and or horizontal course in any Institutions or the Universities in the world.

Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

Comprehensive continuous assessment: There is a continuous evaluation of the student not only by the teachers but also by the student himself.

Core Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

Discipline Specific Elective (DSE) Course: An elective course offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Letter Grade: Evaluation of student performance in the examinations will be done using Letter Grades, which have corresponding Grade Points instead of marks. It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

Programme: An educational programme leading to award of a Degree.

Project: An elective course designed to acquire special/advanced knowledge regarding research. A candidate studies such a course on his own with an advisory support by a faculty member is called project

Semester: Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.

Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

SECTION III: ORDINANCE & REGULATIONS FOR THE DEGREE OF BACHELOR OF SOCIAL WORK

(As per Choice Based Credit System, Effective from June, 2019)

The Bachelor of Social Work Degree programme of Shivaji University, Kolhapur comes within the preview of the Faculty of Humanities. The nature & scope of the course is designed to focus on sole & isolated special aspect of study area of the programme. It's Ordinance & Regulations,

Teaching and Examination schemes are provided in the present syllabus. However, other relevant Ordinances & Regulations of the Shivaji University, Kolhapur may also apply to BSW programme.

CONCEPT OF B.S.W. DEGREE PROGRAMME

The profession of Social Work seeks to improve the quality of life for individuals and to effect system-wide change through the pursuit of social justice. Just like any helping profession, such as nursing and teaching, Social Work seeks to help people overcome some of life's most difficult challenges. Social workers not only consider individuals' internal struggles, but they also work with people to examine their relationships, family structure, community environment, and the systems and policies that impact them in order to identify ways to help address challenges. Bachelor of Social Work programs prepare students for Generalist social work practice. Students learn to practice social work with individuals, families, groups and communities. Social workers help clients cope with problems such as poverty, abuse, addiction, unemployment, educational problems, disability, trauma and mental illness. Social workers provide individual, family and group counseling, case management services, connecting clients with resources and service providers, and other services to empower clients to meet their own needs. Bachelor of Social Work programs combines classroom learning with field education. Students gain work experience while applying their classroom training to real-world work settings. After successful completion of BSW programme, one can start practicing as a Professional Social Worker.

GENERAL OBJECTIVES OF B.S.W. PROGRAMME

1. The objective of the B.S.W programme is to impart Social Work education at under graduate level to groom competent Social Work professionals who can bring positive change in the world.
2. To conduct Social Work research by involving students, so as to train them in methodologies and techniques of research.
3. To undertake field action projects in Social Work and allied fields, and carry out the Institute's social responsibility programmes.
4. To maintain diversity among students and faculty for nurturing cultural exchange and national integration.
5. To organize lectures, seminars, workshops, and publish books and papers to enrich knowledge base and disseminate current academic information and messages.
6. To collaborate with similar organizations and like-minded professionals for academic excellence and professional growth.
7. To take regular feedback from students and stakeholders to maintain quality of teaching and learning.

NATURE AND DURATION OF THE PROGRAMME

The course of study for the degree of Bachelor of Social work shall be regular, full time and its duration shall be six semesters extending over a period of three academic years. Each academic year shall be divided into two semesters, coinciding with the two terms as announced by Shivaji University, Kolahpur for every academic year.

ELIGIBILITY

Candidates who have passed 10+2 or equivalent thereto must have obtained minimum aggregate 45 per cent marks (for reserved categories minimum 40 per cent marks). However, the minimum cut off score shall be decided by the admission committee from time to time.

MEDIUM OF INSTRUCTION

The medium of instruction shall be English.

STRUCTURE OF BSW PROGRAMME

Semester	Total no. of Theory papers	Practical Paper (Field Work)	Total
I	5	1	6
II	5	1	6
III	5	1	6
IV	5	1	6
V	5	1	6
VI	5	1	6
	30	06	36

DISTRIBUTION OF MARKS AND CREDITS

CC: Core Course (Compulsory)

AECC: Ability Enhancement Compulsory course

DSE: Discipline Specific Elective

GE: Generic Elective *Fieldwork

Courses	Sem. I		Sem. II		Sem. III		Sem. IV		Sem. V		Sem. VI		Total Marks	Total Credits
	Marks	Credits	Marks	Credits	Marks	Credits	Marks	Credits	Marks	Credits	Marks	Credits		
CC 1	50	4	50	4	50	4	50	4	50	4	50	4	300	156
CC 2	50	4	50	4	50	4	50	4	50	4	50	4	300	
CC 3*	150	6	150	6	150	6	150	6	150	6	150	6	900	
AECC	50	4	50	4	50	4	50	4	50	4	50	4	300	
DSE	50	4	50	4	50	4	50	4	50	4	50	4	300	
GE	50	4	50	4	50	4	50	4	50	4	50	4	300	
Total	400	26	400	26	400	26	400	26	400	26	400	26	2400	

COURSE SPECIFICATION

Course Specification	Semester					
	I	II	III	IV	V	VI
CC - Core Course (Compulsory)	3	3	3	3	3	3
AECC - Ability Enhancement Core Course (Compulsory)	1	1	1	1	1	1
DSEC - Discipline Specific Elective Course (Students can opt. for one)	2	2	2	2	2	2
GEC - General Elective Course (Students can opt. for one)	2	2	2	2	2	2

CONTINUOUS INTERNAL EVALUATION

Criteria for Continuous Internal Evaluation: The total CIE component carries 40 Marks for each theory paper, which is divided as follows:

CIE component	Semester and Marks					
	I	II	III	IV	V	VI
Attendance	2	2	2	2	2	2
Class Participation	2	2	2	2	2	2
Seminar Presentation	2	2	2	2	2	2
Open Book Assignment	2	2	2	2	2	2
Class Assignment	2	2	2	2	2	2
Total	10	10	10	10	10	10

- ❖ Only those who secure a minimum of 75% attendance in the aggregate for all the papers of a semester taken together alone will be allowed to register for the End Semester Examination of the Semester.
- ❖ Active class participation is expected from the students. Faculty will do continuous evaluation of student performance in the class.
- ❖ There shall be a written test for Class assignment.
- ❖ Students have to present individual seminar for each theory paper.
- ❖ Student should write an open book assignment for each theory paper in each semester.
- ❖ Re-examination: If due to any unforeseen or unpredictable event, any of the student/s fails to appear for the CIE component or fails in the CIE, the – CIE re-examination for such students can be held during the same Semester, subjected to Faculty and Department's approval.

EXAMINATION

The Examination for the degree of Bachelor of Social Work shall be held in six parts, at the end of each semester i.e., I, II, III, IV, V & VI.

SEMESTER EXAMINATION PATTERN

1. The theory examination shall be conducted at the end of each semester, as per the Shivaji University guidelines. .
2. **Semester re-examination:** In case candidates fail in any of the papers in any semester examination, they can appear for the re-examination in the subsequent semester.
3. The system of examination would be semester based along with Continuous Internal Evaluation (CIE).

FIELD WORK EXAMINATION

The total CIE marks for field work is 100. The performance of the candidate for concurrent field work and Internship shall be assessed by the Teacher / Field work supervisor for 150 marks on day to day basis. A viva-voce examination for field work shall be conducted for each candidate at the end of each semester. The field work viva-voce examination for 50 marks.

STANDARD OF PASSING

To pass the first, second, third, fourth, fifth and sixth semesters end examinations the students should have obtained:

1. **Theory Examination:** In theory paper, a candidate should obtain a minimum of 40% of total marks i.e. 16 marks out of 40 marks.
2. **Continuous Internal Evaluation (CIE) – examination:** For every CIE component, a candidate should obtain a minimum of 50% of the total marks, i.e. 05 out of 10 marks.
3. A candidate must obtain minimum marks as mentioned above in both the Heads of Passing. In other words, he / she must pass in both the Semester examination as well as CIE examination.
4. **40 %** of the total marks assigned to each paper for Semester end Examination.
5. **50 %** of the total marks in each paper including the marks for internal assessment.
6. **50 %** of the marks assigned to field work.
7. An unsuccessful candidate who has obtained **40 %** of the full marks in a paper/s may be given exemption from appearing in those paper/s at the subsequent examination and will be declared to have passed the respective semester end examination when the candidate has passed in the remaining paper/s.
8. A minimum of **120 hours** of field work is essential for consideration in the internal assessment and viva-voce examination. Students who fail in field work will have to repeat the respective field work practicum before the start of the next semester.

ALLOWED TO KEEP TERMS (ATKT) NORMS

1. **ATKT:** Students who fail in any number of papers in the first semester will be allowed to keep terms in the second semester.
2. **ATKT for the third semester:** Students who fail in maximum of two papers each in the first and second semesters may be granted ATKT for the third semester.
3. **ATKT for the fourth semester:** Students who fail in maximum of two papers in the third semester will be allowed to keep terms in the fourth semester and may be granted ATKT, provided they have cleared all the papers of first and second semester including field work.

4. **ATKT for the fifth semester:** The students who fail in a maximum of two papers in the third and fourth semester each may be granted ATKT for the fifth semester, provided they have satisfactorily passed in all papers of both Semester I and Semester II. Admission to the fifth semester will be granted only if he/she passes in all the papers including fieldwork at either Semester I and II or Semester III and IV examinations.
5. **ATKT for the sixth semester:** Students who fail in a maximum of two papers in semester V may be allowed to appear for semester VI exams. However, the results for the semester VI exam will not be declared till he/she clears semester V.

GRADE POINTS TABLE

Theory Paper Grade Points: Conversion: The marks obtained by a candidate in each Theory paper and CIE (out of 100) or any fractions like 80: 20 shall be converted into grades on the basis of the following table:

Range of Marks obtained out of 100	Grade Points	Range of Marks obtained out of 100	Grade Points
00 to 5	0	51 to 55	5.5
6 to 10	1	56 to 60	6
11 to 15	1.5	61 to 65	6.5
16 to 20	2	65 to 70	7
21 to 25	2.5	71 to 75	7.5
26 to 30	3	76 to 80	8
30 to 35	3.5	81 to 85	8.5
36 to 40	4	86 to 90	9
41 to 45	4.5	91-95	9.5
46 to 50	5	95-100	10

LETTER GRADES AND CGPA CREDIT POINTS

GRADES	CGPA CREDIT POINTS
O	8.60 To 10
A+	7.00 To 8.59
A	6.00 To 6.99
B+	5.50 To 5.99
B	4.50 To 5.49
C	4.00 To 4.49
D	0.00 To 3.99

OVERALL GRADING

Overall Final Grades	Class		Grade
8.60 To 10	Higher Distinction Level	Extra Ordinary	O
7.00 To 8.59	Distinction Level	Excellent	A+
6.00 To 6.99	First Class	Very Good	A
5.50 To 5.99	Higher Second Class	Good	B+
4.50 To 5.49	Second Class	Satisfactory	B
4.00 To 4.49	Pass	Fair	C
0.00 To 3.99	Fail	Unsatisfactory	D

CREDIT SYSTEM

Students can earn credit towards their post-graduation by way of credit allotted to the papers or to the course. Credit system permits to follow horizontal mobility towards the post-graduation courses irrespective of the boundaries of the faculties or within the boundaries of the faculties. Besides, it provides a cafeteria approach towards the higher education. A scheme has been worked out to put the credit system within the framework of the present education system in the University.

Mechanism of Credit System: Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allotted to 15 contact hours. It is 30 contact hours in European system. The instructional days as worked out by the UGC are 180 days (30 Weeks). The paper wise instructional days with a norm of 4 contact hours per week per paper will be of 120 days. That is 60 days or 60 contact hours per paper shall be completed during each semester session. By converting these contact hours into credit at the rate of 15 contact hours for each subject, there will be 4 credits allotted to each paper.

COMPUTATION OF SGPA & CGPA

Semester Grade Point Average (SGPA): The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student. **Cumulative Grade Point Average (CGPA):** The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

ILLUSTRATION OF SGPA CALCULATION

Course	Credit	Grade Point	Letter Grade	Credit Point (Credit X Grade Point)
Course 1	4	8	A+	32
Course 2	4	7	A+	28
Course 3	6	6	A	48
Course 4	4	5	B	20
Course 5	4	5	B	20
Course 6	4	8	A+	32
	26			180
SGPA = 180/ 26 = 6.92				

ILLUSTRATION OF CGPA COMPUTATION

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit : 26 SGPA:6.9	Credit : 26 SGPA:7.8	Credit : 26 SGPA:5.6	Credit : 26 SGPA:6.0	Credit : 26 SGPA:6.0	Credit : 26 SGPA:6.0
CGPA = (26 x 6.9 + 26 x 7.8 + 26 x 5.6 + 26 x 6.0 + 26 * 6.0 + 26 * 6.0 / 180) = 5.53					

AWARD OF DEGREE

The degree of Bachelor of Social Work shall not be conferred upon a candidate unless the candidate has passed in all the papers and in field work prescribed for the six semester examinations in accordance with the provision of present syllabus.

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TYPICAL QUESTION PAPER PATTERN FOR SEMESTER END EXTERNAL EXAM

SHIVAJI UNIVERSITY, KOLAHPUR

BACHELOR OF SOCIAL WORK, SEMESTER I/II/III/IV/V/VI EXAMINATION, 2019

CC 1.1.	Fundamentals of Sociology and Economics
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Day:

Duration: 2 Hours

Date:

Total Marks: 40

Instructions:

- A) Question no. 1 and 7 is compulsory.
- B) Figures to the right Indicate full marks.
- C) Minimum passing marks is 16.

Section I: Short notes (Maximum 200 words) -Answer any 4

4x5=20

- 1) Question from module I
- 2) Question from module II
- 3) Question from module III
- 4) Question from module IV
- 5) Question from module I or II
- 6) Question from module III or IV

Section II: Descriptive Questions (Maximum 400 words) -Answer any 2

2x10=20

- 7) A generic Question which covers the entire syllabus.
- 8) Question from module I or II
- 9) Question from module III or IV

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SECTION IV: B.S.W. SYLLABUS STRUCTURE -

BSW SEMESTER I							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 1.1.	Fundamentals of Sociology and Economics	4	10	40	-	50
2	CC 1.2.	History, Ideology and Theories of Social Work	4	10	40	-	50
3	CC 1.3.	Field Work Education and Practice	8	125	-	25	150
4	AECC 1.1.	Compulsory English	4	10	40	-	50
5	DSE 1.1.	Social Disorganization & Social Problems in India	4	10	40	-	50
Or							
6	DSE 1.2.	National Integration and Peace building	4	10	40	-	50
7	GE 1.1.	Paralegal System of India	4	10	40	-	50
Or							
8	GE 1.2.	Basics of Indian Constitution	4	10	40	-	50
BSW SEMESTER II							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 2.1.	Personality and Human Behaviour	4	10	40	-	50
2	CC 2.2.	Social Work Practice with Individuals and Groups	4	10	40	-	50
3	CC 2.3.	Field Work Education and Practice	6	125	-	25	150
4	AECC 2.1.	Compulsory English	4	10	40	-	50
5	DSE 2.1.	Social Policy and Social Legislation	4	10	40	-	50
Or							
6	DSE 2.2.	School Social Work	4	10	40	-	50
7	GE 2.1.	Disaster Management	4	10	40	-	50
Or							
8	GE 2.2.	Event Management	4	10	40	-	50

CC: Core Course (Compulsory)

DSE: Discipline Specific Elective

AECC: Ability Enhancement Compulsory course

GE: Generic Elective *Fieldwork

BSW SEMESTER III							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 3 .1.	Social Work practice with Community and Social action	4	10	40	-	50
2	CC 3.2.	Field Work Education and Practice	6	120	-	25	150
3	AECC 3.1.	English	4	10	40	-	50
4	SEC 3.1.	Life skill and Value education	4	10	40	-	50
5	DSE 3.1.	Social Audit and Participatory Rural Appraisal	4	10	40		50
Or							
6	DSE 3.2.	Human rights and Social Justice	4	10	40	-	50
7	GE 3.1.	Entrepreneurship Development	4	10	40	-	50
Or							
8	GE 3.2.	Economics and Development	4	10	40	-	50
BSW SEMESTER IV							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 4 .1.	Social Work Research and Statistics	4	10	40	-	50
2	CC 4.2.	Field Work Education and Practice	6	125	-	25	150
3	AECC 4.1.	English	4	10	40	-	50
4	SEC 4.1.	Environment	4	10	40	-	50
5	DSE 4.1.	Corporate Social Responsibility	4	10	40		50
Or							
6	DSE 4.2.	Health and Social Work	4	10	40	-	50
7	GE 4.1.	Youth Development	4	10	40	-	50
Or							
8	GE 4.2.	Yoga and Meditation	4	10	40	-	50

CC: Core Course (Compulsory)

DSE: Discipline Specific Elective

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GE: Generic Elective *Fieldwork

BSW SEMESTER V							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 5 .1.	Social Welfare Administration	4	10	40	-	50
2	CC 5.2.	Field Work Education and Practice	6	125	-	25	150
3	AECC 5.1.	English	4	10	40	-	50
4	SEC 5.1.	Basic of Computer Application	4	10	40	-	50
5	DSE 5.1.	Population Trend and Gender Studies	4	10	40		50
Or							
6	DSE 5.2.	Geriatric Social Work	4	10	40	-	50
Or							
7	GE 5.1.	Monitoring & Evaluation of Social Projects	4	10	40	-	50
Or							
8	GE 5.2.	Management information system	4	10	40	-	50
BSW SEMESTER VI							
Sr. No.	Course Code	Course Title	Course Credit	Internal Marks	External Marks	Viva Voce Marks	Total Marks
1	CC 6 .1.	Counseling Theory and Practice	4	10	40	-	50
2	CC 6.2.	Field Work Education and Practice	8	125	-	25	150
3	AECC 6.1.	English	4	10	40	-	50
4	SEC 6.1.	Soft Skill Development	4	10	40	-	50
5	DSE 6.1.	Research Project	4	10	40		50
Or							
6	DSE 6.2.	Society Empowerment Project	4	10	40	-	50
Or							
7	GE 6.1.	Social Journalism & Film Studies	4	10	40	-	50
Or							
8	GE 6.2.	Biodiversity Conservation	4	10	40	-	50

CC: Core Course (Compulsory)
DSE: Discipline Specific Elective

AECC: Ability Enhancement Compulsory course
GE: Generic Elective *Fieldwork

National Economic Policy, Concepts – Types of development, Agriculture, Natural Resources, Infrastructure, Sustainable Development, Local Self Governments and local development, Strategy for economic development. Global Financial Institutions- World Bank, International Monetary Fund, World Trade Organization.

Reference Books

1. Alexander, Jeffrey C. 1987. Twenty lectures: Sociological theory since world war New York: Columbia University Press.
2. Collins, Randall. 1997 (Indian edition). Sociological theory. Jaipur and New Delhi: Rawat publications
3. Ritzer, GeorGe. 1992 (3rd edition). Sociological theory. New York: McGraw-Hill.
4. Shankarao C.N., 2011, Sociology, Principles of Sociology with an Introduction to Social Thought. S.CHnd and Company, New Delhi.
5. Turner, Jonathan H. 1995 (4th edition). The structure of sociological theory. Rawat publications.

B.S.W. SEMESTER I				
CC 1.2.	HISTORY, IDEOLOGY AND THEORIES OF SOCIAL WORK			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

- ❖ To make the students aware about the historical development of social work education and practice in India, U.S.A, U.K. and South Asia.
- ❖ To understand the importance of professional values and ethics in social work practice. To know about different theories & fields of social work intervention.
- ❖ To trace the history of social work approaches with respect to underlying ideologies and philosophies.
- ❖ To appreciate social work as a profession and to recognize the need and importance of Social Work Education, Training and Practice.

Module I: Social Work and related concepts

15 Sessions

1 Credit

Definitions - Global definition of Social Work, Definition of Social Worker, Definition of Profession, Difference between Occupation and Profession. Definition of Philosophy, Definition of value, Definition of ethics.

Social work and related concepts – Concept of Human service, Human Service Workers, Change Agent, Friendly Visitors , Social service, Social development, Social reform, Social justice, Social revolution, Social development, Social legislation, Social movement, Social Policy, Social Action Social welfare, People centered development, sustainable development, Welfare State, Charity, Philanthropy.

Module III: Social Work Education**15 Sessions****1 Credit**

Origin and growth of Social work education and practice: Social Work as a response to Concern /need History of Social Work. Education and practice in U.K., History of Social Work education and practice in South Asia. Contribution of Mary Richmond, Jane Adams in pioneering Social work education in West. Contribution of Dr. Clifford Manshardt in pioneering Social Work education in India. Status of Social work education in India. Direct & Indirect methods of Social Work, Values & Principles of Social Work, Code Of Ethics, Role and skills of a professional social worker. Functions of Social Work associations in India. Challenges before social Work profession in India, Scope of social work profession in India.

Module III: Fields & Ideologies of Social Work**15 Sessions****1 Credit**

Social Work practice models: Generalist Social Work practice, Evidence based or task centered practice, Narrative approach, Solution-Focused Brief Therapy. Fields of Social Work- Brief introduction of Social Work in Correctional setting, Rehabilitation setting, Health setting, rural setting, Urban and tribal setting. Geriatric Social Work, School Social Work, Disability and Social work, Social Work with children, Youth Adults and Old people, Social Work with Family, Industries. Ideology of Social Work: Reformers: Mahatma Gandhi, Mahatma Jyotirao Phule, Raja Ram Mohan Roy, Chh. Shahu Maharaj, Dr.B.R.Ambedhkar . Neo-liberalism and globalization, Post-Modernism.

Module IV: Theories of Social Work**15 Sessions****1 Credit**

Importance of theory in Social Work, Major theories in social work: Systems Theory, Psychodynamic Theory, Social Learning Theory and Conflict Theory. Models of social work - Problem solving model, Crisis Intervention Model, Integrated social work model, developmental model, Rights Based approach and Ecological perspective.

Reference Books

- A.R. Wadia: History & philosophy of Social Work in India, Allied publication Mumbai.
- Brenda Dubois and Kalra Keogsrud Miley. 2002: Social-Work an Empowering Profession.
- D.Paul Choudhary, 1985: Introduction to Social Work, Atmaram and sons Delhi.
- Desai, Murli, 2006: Ideologies and Social Work: Historical and contemporary analyses, Rawat Publication, New Delhi.
- Friendlander W R: Introduction to Social Work
- Hajira Kumar, Theories in social work practice, Friends publication new Delhi
- Hynes Karen S., Holmes Karen A, 1994, Invitation to Social Work, Longman , Newyork.
- Jha, Jainendra kumar, 2001, Encyclopedia of Social Work, Vol.1,2 Practice of Social Work, Anmol Publication Pvt, Ltd, New Delhi.
- Miley, Karla Krogsrud, O'melia Michael: Generalist Social Work practice: An Empowering Approach, Allyn & Bacon, Massachusetts.
- Gore M.S., Social work and social work education, Asia publication House, Bombay.
- Kendall K. A., Reflection on social work education, International association of school of social work Network
- Louise C. Johnson (1998) Social Work Practice A Generalist Approach, Allyn and Bacon, London.
- Lurie H.L, Encyclopedia of Social work Vol 1, 2, 3, National association of social workers Newyork
- Rameshwari D. and prakash, Social work Practice, Mangalore publication Jaipur

- S. D. Mudgal, Social work education: Today and Tomorrow, Book enclave Jaipur
- Sanjay Bhattacharya: Social Work – An Integrated Approach

B.S.W. Semester I		
CC 1.3.	FIELDWORK EDUCATION AND PRACTICE	
Total Credits	Continuous Internal Evaluation	Viva Voce Marks
06	125	25

Course Objectives

1. To understand structure and functions of Non- Govt. Organizations, Research Institutes, Historical Museums, Centre of national importance and Shivaji University, Kolhapur.
2. To study the rural life through Rural Camp.

Sl. No.	Fieldwork Education Components	Marks
1	20 Orientation visits: To Non- Govt. Organizations, Research Institutes, Historical Museums and Centre of national importance, Hospital, Industries, Ideal villages. Compulsory visit to Shivaji University, Kolhapur campus. (20 Visits X 2 Marks each visit)	40
2	Timely submission of Orientation visit reports (20 Reports X 1 mark each)	20
3	Active Participation in 8 Day Rural Camp	10
4	Timely submission of Rural camp reports	10
5	Field reading assignments: During Sem. I, Students will be given 2 reading assignment regarding Social Work Field intervention project. Student should submit a minimum of 10 pages report each for the same.)	10
6	Participation in social action rally/ Research survey/Observation of important days for social cause in consultation with Faculty supervisor.	10
7	Attendance in Individual Conferences (10 conference X 1 Marks each)	10
8	Fieldwork Diary	10
	Viva Voce Exam (Internal)	30
	Total	150

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B.S.W. SEMESTER I				
AECC 1.1.	Compulsory English (As per Shivaji University Syllabus)			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

B.S.W. SEMESTER I				
DSE 1.1.	NATIONAL INTEGRATION AND PEACE BUILDING			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Learning Objectives

1. Understand the meaning and the importance of national integration and movements
2. Learn the provisions in the Indian Constitution to promote national integration;
3. Identify the challenges to national integration in our country
4. Understand the meaning, concept and dynamics of conflict
5. Understand the peace building concept and peace movements

Module I: National Integration: Core Concepts 15 Sessions 1 Credit

National Integration-Its Meaning and Importance, Meaning and significance of Secularism, National Movement & National Integration, National Integration & the Indian Constitution, Challenges to National Integration-Communalism, Regionalism, Linguism, Extremism, Factors Promoting National Integration - Constitutional Provisions, Governmental Initiatives, National Festivals and Symbols, National Integration and Secularism.

Module II: Understanding Conflict 15 Sessions 1 Credit

Understanding Conflict: Concept, meaning and definition; Sources and types of conflict; Conflicts in various settings: society, family, community, establishments, organization, state,

regional, national & international – Scenario of social conflict in India. Conflict Management Techniques: Avoidance, Collaboration, Compromising, Accommodation and Competitions.

Module III: Peace Building Mechanism 15 Sessions 1 Credit

United Nations: Structure and functions, Promotion of peace and harmony through sports, Promoting global peace through art and culture, Role of rapid action force , Central reserve police force, Army and district police administration in maintaining peace. Role of youth, GOs, nonprofit organizations s and Civil Society

Module IV: Peace Movements 15 Sessions 1 Credit

Brief introduction to Nobel peace awards, Roman Magsaysay Awards, Peace movements abroad, International Voluntary Organizations’, Faith-Based Organizations’, Youth as ambassadors of peace.

Reference Books:

- Boutros Boutros-Ghali (1992) An Agenda for Peace: Preventive Deployment, Peacemaking, and Peacekeeping, New York; United Nations.
- Chandoke, Neera (1993), State and Civil Society, Delhi: Sage
- Joseph S Nye Jr. (2003), Understanding International Conflict: An Introduction to Theory and History, New York: Longman.
- Kaviraj, Sudipto and Sunil Khilnani (2001), Civil Society: History and Possibilities, Cambridge University Press.
- Lakhdar Brahimi (2000) Report of the Panel on United Nations Peace Operations, New York; United Nations.
- United Nations, (1990) The Blue Helmets: A Review of UN Peacekeeping, New York: UN Department of Public Information. 4. William J. Durch, (1993) (ed.), The Evolution

B.S.W. SEMESTER I				
DSE 1.2.	SOCIAL DISORGANIZATION AND SOCIAL PROBLEMS IN INDIA			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Learning Objectives

- To understand the nature and concept of social problems.
- To study the causes and consequences of social problems.
- To understand the various social/welfare services provided by GO’s & NGO’s.

Module I: Social Disorganization & Poverty	15 Sessions	1 Credit
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Concept of Social Disorganization, Characteristics of Social Disorganization, Causes of Social Disorganization. Impact of Social Disorganization on society. Sociological perspectives on poverty, A Philosophical review of poverty, Psychological perspectives on poverty, Poverty and community development. Group discussion: what makes people poor and what is wrong with poverty?

Module II: Problem of Overpopulation in India	15 Sessions	1 Credit
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Causes of rapid population growth in India, Major demographic trends among Indian states- Growth rate of population, Birth and death rates, Population and urbanization, Population and migration.

Module III: Contemporary Social Problems in India	15 Sessions	1 Credit
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Suicide: Definition, Causes, Trend of suicide in urban and rural areas, Farmers suicide: Issues and challenges, measures to prevent suicide. **Street Children:** Problems faced by run away and street children in India. **Juvenile Delinquency:** Meaning and definition, Causes of Juvenile Delinquency. **Unemployment:** Magnitude of unemployment in India, Types of unemployment, Evil effects of unemployment. **Addiction:** Types, Causes and effects on family. **Gender violence and Domestic Violence:** Meaning, acts regarding prevention of domestic violence. **Trafficking:** Meaning and definition. **Prostitution:** Causes, Trend and its effect on society. **Corruption:** Definition, Causes of corruption- Organized crime and unorganized crime.

Module IV: Social Conflict	15 Sessions	1 Credit
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Methods of dealing with social problems at the micro and macro level Government and voluntary efforts and people's participation in Developmental activities. Role of the Social worker in identifying the Social Problem and developing strategies for help.

Reference Books:

- Ahuja R 1993 : Indian Social Problems -Rawat Publication New Delhi.
- Bardhan P. 1984 : The Political Economy of Development in India Delhi: Oxford Press.
- Betelle A. 1966 : Caste, Class and Power Bombay: Oxford Uni, Press.
- Black C.E. 1966 : The Dynamics of Modernization: A study in Comparative History New York: Harper & Row.
- Coser I.A. 1956 : The functions of Social Conflict Glencoc Illinois; Free Press.

- Dahrendorf R. 1957 : Class & Class ' Conflicts in an Industrialized Society London Routledge & Kegan Paul.

B.S.W. SEMESTER I				
GE 1.1.	PARALEGAL SYSTEM OF INDIA			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

- Dandekar V.M. 1977 : Nature of Class Conflict in the Indian Society, Bom Bharat Foundation.

Course Objectives

- To impart knowledge to students regarding paralegal system of India and its application in Social Work profession.

Module I: Introduction to Indian Judiciary system 15 Sessions 1 Credit

History, Salient Features of Indian Judiciary , Role of Indian judiciary system, Structure & Hierarchy of Courts in India- Supreme Court, High Court, District Court, Subordinate court- Civil Court, Criminal Court, Family Court, Specialized Tribunal courts- Labor Court, Consumer Court. Quasi Judicial system-Lok adalat, Independence of Judiciary as a Constitutional Safeguard.

Module II: Introduction to India Penal Code and Criminal procedural code 15 Sessions 1 Credit

Sources of Indian law, India Penal Code, Definition of crime, Brief about Criminal procedural code 1973-Classification of Cognizable and non cognizable offences, First Information report, Charge sheet, Warrant, Bail, Probation, Parole, Civil law, Civil procedure code, family law , Industrial and labor laws.

Module III: Dispute resolution in India 15 Sessions 1 Credit

Litigation, arbitration, mediation, case laws, Writs- Writs of prohibition, Habeas Corpus, Certiorari, Mandamus. Quo warranto Roles, Functions and Classification of Lawyers. Public Interest litigation,

Module IV: Legal Aid 15 Sessions 1 Credit

Legal aid: Concept and application, Brief History of Legal aid, , Free Legal Aid under Criminal Law , Legal Aid by the State, , Criteria for Giving Free Legal Services, Pre-litigation legal

services and Post-litigation legal services. Legal Aid in Context of Social Justice and Human Rights. Lokpal and Lokayukta- Meaning and Origin A Lokpal.

Reference Books

- Introduction to the Constitution of India – Brig Kishre Sharma.
- Social Legislation in India: Gangrade K D
- Social Legislation in Social Development in India: Kulkarni P D.

B.S.W. Semester I				
GE 1.2.	BASICS OF INDIAN CONSTITUTION			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

- To impart knowledge to students regarding Indian Constitution.

Module I: Introduction

15 Sessions

1 Credit

Constitution: Meaning, Making of Indian Constitution, Indian Constitution: Sources, Constituent assembly.

Module II: Features of Indian Constitution

15 Sessions

1 Credit

Features: Citizenship, Preamble, Fundamental Rights, Fundamental Duties, Directive Principles of State Policy.

Module II: Union Government and its Administration

15 Sessions

1 Credit

Structure of the Indian Union: Federalism, Centre- State relationship, President: Role, power and position, PM and Council of ministers, Cabinet and Central Secretariat, Lok Sabha, Rajya Sabha. Parliament: Composition and Qualifications and Disqualifications, Powers and Functions, Executive, President, Governor, Council of Ministers. Judiciary: Appointment and Transfer of Judges, Qualifications, Powers and Functions.

Module III: State Government

15 Sessions

1 Credit

State Government and its Administration Governor: Role and Position, CM and Council of ministers, State Secretariat: Organization, Structure and Functions. Organs of Governance, State Legislature (Legislative Assembly / Vidhan Sabha, Legislative Council / Vidhan Parishad) , Powers and Functions of the State Legislature, The Chief Minister of the State (with Powers and Functions) , State Judiciary (High Courts)

References

- The Constitution of India, 1950 (Bare Act), Government Publication.
- Dr. S. N. Busi, Dr. B. R. Ambedkar framing of Indian Constitution, 1st Edition, 2015.
- M. P. Jain, Indian Constitution Law, 7th Edn., Lexis Nexis, 2014.
- D.D. Basu, Introduction to the Constitution of India, Lexis Nexis, 2015
- M.P. Jain, Outlines of Indian Legal and Constitutional History, Lexis Nexis, 2014.

B.S.W. Semester II				
CC 2.1.	PERSONALITY AND HUMAN BEHAVIOUR			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

- ❖ Develop an overall understanding of the nature of human behavior and factors that influence human behavior
- ❖ Understand the development of growth and behavior at various stages in the life span
- ❖ Apply the knowledge of human growth and development in Social Work Practice

Module I: Understanding Human Behavior: Core Concepts 15 Sessions 1 Credit

Definition of behavior, Positive behavior, negatively deviant behavior, Anti Social behavior, Definition of personality, Impact of socialization on human behavior. Meaning and definition of psychology, social psychology and developmental psychology. Concept of Normalcy and Abnormalcy, Defense Mechanisms, Etiology of Abnormal Behavior; Symptoms of Abnormal Behaviour Types of Abnormal Behavior: Psychosis and Psycho-neurosis, Management of Mental Disorders.

Module II: Growth, Development and Human Personality 15 Sessions 1 Credit

Heredity and Environment: Influence of heredity and environment on shaping human behavior. Personality: Concept, Stages of Development with Special Reference to Indian Concept of Life Span, Types, Theories of Personality: Sigmund Freud, Carl Jung, and Maslow.

Module III: Lifespan & Stages in development 15 Sessions 1 Credit

Brief about lifespan and development, Characteristics, developmental tasks and hazards during-prenatal period, Infancy, Babyhood, Early Childhood and late Childhood. Characteristics, Developmental Tasks, and hazards during Puberty, Adolescence, Early Adulthood, Middle Age and Old Age.

Module IV: Theoretical perspectives on Development**15 Sessions 1 Credit**

Psychoanalytical theory, Learning theory, Cognitive theory, Sensation, Perception, Learning, Memory, Emotions, Intelligence quotient and Social quotient

Reference Books

- Anne Anastasi and Susana U, 2005: Psychological testing , Pearson education, Delhi
- Kuppuswamy B.1999: An Introduction to social psychology, Media Promoter and publications Pvt Ltd, Mumbai
- Carson, Butcher, Mineka 2003: Abnormal Psychology and Modern Life, Pearson education, Delhi
- Hurlock E.B. 1978: Child Development , 6th Edition, McGraw Hill Ltd ,International Edition
- Hurlock E.B. 1971: Development Psychology 5th Edition, Tata Macgraw Hill, New Delhi,
- Morgan and King, 2000: Introduction to Psychology, Tata Macgaw Hill Publication , Delhi
- Newman B.M.1978: Adolescent Development, Merill Pub.Co. Colambia
- Schiamberg L.B. 1985: Human development, Logon MacMillian Pub company 2nd Edition

B.S.W. Semester II				
CC 2.2.	SOCIAL WORK PRACTICE WITH INDIVIDUALS AND GROUPS			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

1. Gain knowledge about the primary method of social work practice with individuals and groups.
2. Understand the techniques and approaches of social work practice with individuals and groups.
3. Acquire the skill of working with individuals and groups.

Module I: Core Concepts**15 Sessions****1 Credit**

Meaning and Nature of Social Case work, Purpose of a social Case work objectives, values, basic assumptions, Historical development of Social Case work, Principles of Social case Work, Process of case work. Models/Theories of working with individuals & families : Psychoanalytic Behavioural, Humanistic, person- centered, cognitive, behavioural approach, Family therapy, marital therapy.

Module II: Components of Social Case Work**15 Sessions****1 Credit**

Components of social case work-Person, problem, place, process. Case Work Settings (institutional and non- institutional), family counseling centers, schools, hospitals, correctional institutions, special cell for women & children, de-addiction centers., case work in residential

institution, school setting and differently-abled person. Theories of Social Case work: Psychosocial theory, Behavior Modification theory, - Methods of recording. Case Work Approaches: Promotive, Development and Remedial.

Module III: Social Work with Groups**15 Sessions****1 Credit**

Meaning and definition of Groups, Types of Groups and importance. Definition of group, group formation process, types of group formations -Compulsory group, formed group and natural group. Types of groups: Primary and Secondary -their characteristics. Recreational, Educational Developmental and therapeutic and curative group. Social Group Work- Definition, Values, Characteristics, Purpose, Objective, Functions, Scope of Social Group work, Principles of Group Work, Work, History of Social Group Work in India and other countries. Group work process, Coyel's definition of group work process. Knowledge , skills and Techniques in social group work for effective work with groups. programme planning and development. Problem solving, Assessing and establishing objectives, diagnosis (interventions) and helping process (treatment) in groups.

Module IV: Skills in Social Group Work**15 Sessions****1 Credit**

Group Work Skills, Essential qualities of group worker, Scope of Group work with children, women, youth and aged. Recording, its types, Principles & Importance of recording in group work. Recording in Social Group Work- Importance of Recording in Social Group Work, Principles of social group work recording – Lindsay, Types of Group work recording. Qualities of a Group worker, Role of a group Worker, Skills and Techniques of Group Worker

Reference Books

- Armando T. Morales (1998) Social Work –A Profession of Many Faces, Allyn and Bacon, London.
- Bradford W. Sheafor, Charies R. Horejsi, Gloria A. Horejsi (1997) Social Work Practice, Allyn and Bacon, London.
- Brenda Dubois (1992) Social Work- An Empowering Profession, Allyn and Bacon, Boston.
- David Capuzzi, Douglas R. Gross, Mark D Stauffer, Introduction to Group Work : Rawat Publications, Jaipur/New Delhi.
- D Paul Chowdhry (1992) Introduction to Social Work, Atma Ram & Sons, Delhi.Eileen Gambrill (1983) Case Work-A Competency -Based Approach, Prentice-Hill, Inc., Englewood Cliffs, New Jersey 07632.
- Eileen Gambrill (1997) Social Work Practice- A Critical Thinker's Guide, Oxford University Press.
- Gisela Konopka,Group work :helping process ; Prentice hall,IncEnglewood Cliffs,New Jersey USA
- Grace Mathew (1992) An Introduction to Social Case Work, Tata Institute of Social Sciences, Mumbai.
- Gordon Hamilton (2013) Theories and Practice of Social Case Work, Rawat Publications Jaipur.
- Helen Harris Perlman (2011) Social Case Work- A Problem- Solving Process, Rawat Publications, Mumbai.
- Ken Heap,Group theory for social workers-An introduction: Pergamon press New York

- Neha Arora (2013) Case Work- Concept and Principles, Book Enclave, Jaipur.
- P.D.Misra and Bina Misra: Social group work theory and practice: New Royal book company, Lucknow
- R.K.Upadhyay (2003) Social Case Work- A Therapeutic Approach, Rawat Publications Jaipur.
- Walter A. Friedlander: Concept and methods of social work ;,editor Prentice hall of India Private Limited, New Delhi

B.S.W. SEMESTER II				
CC 2.3.		FIELD WORK EDUCATION AND PRACTICE		
Total Credits	Total Credits	Internal Evaluation Marks	Viva Voce Marks	Total Marks
04	16	125	25	150

Course Objectives

1. To enable students to understand the dynamics of social problems so that they can engage themselves effectively in helping process.

Sl. No.	Fieldwork Education Components	Marks
1	Experiential Learning: During 2 nd semester, student should study about 5 contemporary social problems by visiting NGOs/GOs or in open urban/rural or tribal setting. Student should learn to use the skills of observation and documentation. The problems may be i.e Runway children, Addiction, Cases of Domestic Violence, Malnutrition, Environmental degradation, Farmers suicide, Youth and Unemployment, Trend of crime etc.	40
2	Timely submission of Experiential Learning Reports (5 Reports X 4 mark each)	20
3	Field reading assignments: During Sem. II, Students will be given 1 reading assignment regarding Social Work Field intervention project. Student should submit a minimum of 10 pages report for the same.)	10
4	Participation in social action rally/ Research survey/Observation of important days for social cause in consultation with Faculty supervisor.	10

5	Conduct one social empowerment activity (Ex: Enabling widow in getting pension, rehabilitating a street child/mentally ill person). Student need to submit proof for the same.	10
6	Attendance in Individual Conferences (10 conference X 2 Marks each)	10
7	Fieldwork Diary	10
8	Viva Voce Exam (External)	30
	Total	150

B.S.W. Semester II				
AECC 2.1.	Compulsory English (As prescribed by the Shivaji University, Kolhapur)			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

B.S.W. Semester II				
DSE 2.1.	SOCIAL POLICY AND SOCIAL LEGISLATION			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

1. To make students to understand the objective of social policy and social legislation.
2. To know the policy formulation process, strategies for social development and review of plans.
3. To make students to understand the social development as a process of change

Module I: Understanding Social Policy 15 Sessions 1 Credit

Concept, Meaning and importance of policy, social policy: definition, meaning, characteristics, scope, process, Distinction between Social Policy and Economic Policy, Important Concepts: Welfare State re-distribution, democracy and accountability.

Module II: Social Development Planning 15 Sessions 1 Credit

Concept of social development planning, scope of social planning, Linkage between social policy and planning, social development as a process of change, Inter relationship between sectors like economical, Socio-cultural and agricultural, Role of Social Worker in policy formulation and planning.

Module III: Social Policy in India 15 Sessions 1 Credit

Sources of Policy, Indian Constitution-Fundamental rights and Directive Principles of state, Basic structure of Indian Democracy: legislation, Judiciary and executive, Policy Formulation Process: Niti Aayog (Planning Commission), Role of International Organisations (UN, WTO, World Bank etc.) Academic and Research Organizations, Media, Advocacy.

Module IV: Socio-Legal Provision for Special groups 15 Sessions 1 Credit

Socio-Legal Provision for Special groups: Rights of the disadvantaged and the constitution, Provisions for Women, Provisions for Persons with disability, Provisions for children.

References

1. Academic Foundation (2005) : India's Five year plans, Books and CD.
2. Datta-Sundarm (2003): Indian Economy, Popular Prakashan, Mumbai
3. Gokhale S.D (1974): Social welfare legend and Legacy, Popular Prakashan, Mumbai
4. Gore M.S. (1985): Social aspects of development, Rawat Publication, Jaipur
5. Kulkarni P.D.(1979):Social policy and Social Development in India, Asso of school of SW in India
6. Pathak S. (1981): Social Welfare An Evolutionary and development perspective, MacMilan India, Delhi
7. Patil B.R. (1978): The economics of Social Work in India, Somaiya, Mumbai
8. Reheman. M (2006): Rural development and Rural workers, Commonwealth Pub, Delhi.
9. Sharma P. N. and Shastri. C : Social planning concepts and techniques, Print House, Lucknow
10. Titmus R. M. (1974): Social Policy, An Introduction, George Allen and Unwin, London

B.S.W. Semester II				
DSE 2.2.	SCHOOL SOCIAL WORK			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

1. Understand the Concept of School social work

2. Introduce the skills needed for school social worker
3. Introduce the scope of school social work and current practices

Module I: Core Concepts **15 Sessions** **1 Credit**

Concept, History: Development of School Social Work in U.S.A, England and in India Need for Social work practice in School Setting, Values of school social work.

Module II: Theoretical Framework **15 Sessions** **1 Credit**

Theoretical framework: Traditional clinical model, home school community relation model, clinical and environmental interaction model.

Module III: Function of school social worker **15 Sessions** **1 Credit**

Participating in special education assessment meetings as well as individual educational Planning Meetings, Working with home, school, and community, Counseling (group, individual and/or family), Mobilizing family, school, and community resources

Module IV: Services under school social work **15 Sessions** **1 Credit**

Services to students: Providing crisis intervention, Helping the child develop appropriate social interaction skills Self awareness, **Services to parent/families:** Working with parents to facilitate their support in their children's school adjustment, Alleviating family stress , to access programs available to students with special needs, accessing and utilizing school and community resources. **Services to school personnel:** Providing staff with essential information to better understand factors (cultural, societal, economic, familial, health, etc.) affecting a student's performance and behavior, Developing staff in-service training programs. **School-community liaison:** Obtaining and coordinating community resources to . Helping school to receive adequate support from social and mental health agencies.

Reference Books

B.S.W. Semester II				
GE 2.1.	DISASTER MANAGEMENT			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

1. To provide basic conceptual understanding of disasters & understand how to react effectively to natural, man-made, and technological threats.
2. Understand existing government agencies in disaster management & develop a basic understanding for the role of public and private partnerships
3. To understand approaches of disaster risk reduction & the relationship between vulnerability, disasters, disaster prevention and risk reduction

Module I: Core Concepts

15 Sessions

1 Credit

Definition, Meaning and Characteristics of Disaster, Casual Factors, Vulnerability, Hazards, Risk, Mitigation, phases of Disaster, Geographical Information System (GIS), Disaster Mitigation-Aims, Approaches to Mitigation -Structural and Non Structural.

Module II: Types of Disaster

15 Sessions

1 Credit

Types of Disaster- Man Made and Natural Disaster. Historical study of flood, tsunami, earthquake, landslide, forest fire, heat wave, chemical disaster, biological disaster, radiological disaster, nuclear disaster in India.

Module III: Disaster Relief and Mitigation

15 Sessions

1 Credit

Components of Disaster Relief, (Water, food, sanitation, shelter, Health and Waste Management), Roles and Responsibilities of Various Agencies: Role of Armed Forces, Police,

Media, Information, Education and Training, Community based organization, Family Individual, and Community.

Module IV: Disaster preparedness 15 Sessions 1 Credit

Disaster Preparedness Measures, Disaster Mapping, Disaster Preparedness Plan, Land use Zoning for Disaster Management, Early warning Systems Models in disaster preparedness preparing Community through Information Education and Communication, Disaster Management Act 2005, National Institute of Disaster Management, National Disaster Response Force (NDRF) National Disaster Management Authority, States Disaster Management Authority, District Disaster Management Authority

Reference Books

- Handbook of Pollution Control Processes By: Robert Noyes. Jaico Publishing House, Mumbai (2003)
- Fire & Explosion Hazards Handbook of Industrial Chemicals By: TA Davletshina & NP Cheremisinhoff, Noyes Publications, Mumbai (2003)
- Environmental Geology by K. Valdiya, Tata McGraw Hill Publishing Co.
- Perspectives on Environment by I.R. Manners, M.W. Micksell
- Our Planet, Our Health by WHO (1992)
- Report of the Panel on Industry by WHO (1992)
- Natural Disasters, Author: Claire Watts / Trevor Day Publisher: Dk Publishing, ISBN: 9781465438096
- Environmental Biology by K.C. Agarwal
- Resource Book on Chemical (Industrial) Disaster Management, http://nidm.gov.in/PDF/pubs/chemical_mdc.pdf
- Directory of Institutions and Resource Persons for Landslide Management In India <http://nidm.gov.in/PDF/pubs/directory%20landslide.pdf>

B.S.W. Semester II				
GE 2.2.	EVENT MANAGEMENT			
Total Credits	Contact Hours	External Exam Marks	Internal Exam Marks	External Exam Duration
04	60	40	10	2 Hours

Course Objectives

1. To enable learners to acquire an understanding of the role and purpose of special events in the organizations.
2. To acquire an understanding of the techniques and strategies required to plan successful special events.

3. To acquire the knowledge and competencies required to promote, implement and conduct Special events.
4. To acquire the knowledge and competencies required to assess the quality and success of special events.

Module I: Basic Concepts **15 Sessions** **1 Credit**

Introduction to Events: Scope - Nature and Importance – Types of Events, The Dynamics of Event Management: Event Planning and Organizing, People and Time, Site and Infrastructure Management

Module II: Role of Event Manager **15 Sessions** **1 Credit**

Preparing a proposal, Conducting market research -establishing viability - capacities, costs and facilities -plans -timescales -contracts. Clarity - SWOT analysis -estimating attendance ,media coverage –advertising, budget Seeking sponsors , Different types of sponsorship special considerations -evaluating success,

Module III: Event Organization **15 Sessions** **1 Credit**

Organizing the event, Purpose , venue , timing ,guest list ,invitations , food & drinks room dressing , equipment -,guest of honor -speakers , media , photographers , podium ,exhibition., Marketing tools Types of advertising -merchandising , give aways -competitions - promotions - website and text messaging., Media tools Media invitations, photo- calls - press releases , TV opportunities ,radio interviews. Promotional tools Flyers, posters, invitations, website, newsletters, ezone, blogs and tweets. Evaluation Budget, cost of event, return on investment, media coverage, attendance feedback.

Module IV: Crisis Management Plan **15 Sessions** **1 Credit**

Crisis Management plan, Crisis planning -prevention -preparation provision ,action phase , handling negative publicity ,structuring the plan.

Reference Books

1. Event management-A professional approach: Ashutosh Chaturvedi
2. Event management, an integrated & practical approach: Razaq Raj, Paul Walters & Tahir Rashid
3. Prasad L.M: Principle of management
4. Successful Event Management: Anton Shone & Bryn Parry
5. Tulsian P C: Business Organization & Management
6. Udai Pareek, Understanding Organizational /Behaviour, Oxford