



Estd: 1962
NAAC "A" Grade

शिवाजी विद्यापीठ, कोल्हापूर परिपत्रक

विषय : शिवाजी विद्यापीठाने सुरु केलेल्या Research Strengthening Scheme च्या योजनेबाबत.

शिवाजी विद्यापीठ अधिविभागातील शिक्षकांना संशोधन कार्यामध्ये वाढ होऊन तसेच त्यांच्या संशोधन कार्यक्षेत्रांमध्ये (Research Area) जास्तीत जास्त संशोधन प्रकल्प होती घ्यावेत यासाठी ज्या शिक्षकांकडे संशोधन प्रकल्प नाहीत किंवा संशोधन प्रकल्पाची मुदत संपलेली आहे अशा शिक्षकांसाठी सन २०१८-२०१९ या शैक्षणिक वर्षापासून Research Strengthening Scheme ही योजना विद्यापीठ फंडामधून सुरु करण्यात आली आहे.

या योजनेमधून संशोधन प्रकल्प घेण्यासाठी सर्व पात्र शिक्षकांनी त्यांचे विहित नमुन्यातील प्रस्ताव ३ प्रतीमध्ये व प्रस्तावाची pdf मध्ये soft copy या कार्यालयाच्या stats@unishivaji.ac.in या ई-मेल आय.डी.वर दि. ५ जानेवारी, २०१९ पर्यंत विद्यापीठाच्या महाविद्यालये व विद्यापीठ विकास विभागाकडे सादर करावयाचे आहेत.

सोबत, Research Strengthening Scheme या योजनेची नियमावली जोडली असून सदर नियमावलीप्रमाणे प्रस्ताव तयार करावयाचा आहे. तरी आपणास सर्वांना विनंती करण्यात येते की, जास्तीत जास्त शिक्षकांनी या योजनेचा लाभ घ्यावा.

कळावे,

कुलसचिव

शिवाजी विद्यापीठ, कोल्हापूर

जा.क्र. एस.यु/म.व.वि.वि.विभाग/ ११२

दिनांक : 19 DEC 2018

प्रति,

- मा. विभागप्रमुख, सर्व अधिविभाग / केंद्रे, शिवाजी विद्यापीठ, कोल्हापूर.
- मा. सर्व शिक्षकवृंद, सर्व अधिविभाग / केंद्रे, शिवाजी विद्यापीठ, कोल्हापूर.
- इंटरनेट युनिट विभाग — सदरचे परिपत्रक विद्यापीठाच्या संकेतस्थळावर Circular-College and University Development Section येथे प्रसिध्द करण्यात यावे.

टिप : सदरचे परिपत्रक आपल्या अधिविभागातील सर्व शिक्षकांच्या निदर्शनास आणून द्यावे.

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
GUIDELINES OF THE SCHEME

(w.e.f. academic year 2018-2019)

Preamble : Shivaji University has taken a decision to support faculty working in University Departments to undertake research projects in their areas of interest under “Research Strengthening Scheme”. The support will be given through the University funds for purpose. The very objective of the scheme is to strengthen research activity among the Research and Development faculty. Under the scheme, research proposals will be invited from the eligible teachers every year. These proposals will be considered for the support as per guidelines approved by University authorities.

Eligibility : The scheme is open to all the permanent teachers working in Departments / Schools / Centres on University campus. Teachers having ongoing research scheme, funded by Government funding agency will not be considered for the scheme.

Research Grant : The selected project will be given support maximum upto Rs. 3,00,000/- (for teachers from Science and Engineering) and Rs 2,00,000/- (for teachers from all other faculties). It will have recurrent and non-recurrent components. A total of 100% grant towards non-recurring component and 50% grant towards recurring component will be released through 1st installment. The second installment of 50% (balance of recurring component) will be released in second year of the project, provided annual progress report (Annexure-C) is submitted by the Principal Investigator on or before the end of the first year of the project. The effective date of start of the project should be the date on which grant is credited to the Principal Investigator.

Application Procedure: Research proposals will be invited once in a year in the prescribed format (Annexure- A), which will be made available on University website www.unishivaji.ac.in

The soft copy of the project proposal in pdf format should be submitted to University to stats@unishivaji.ac.in.

Period of the Research Project : The total period of the project will be **two years** and extendable by six-months without any financial burden on the part of University.

Project Selection Procedure: The research proposal submitted by the teacher will be scrutinized and evaluated by the expert committee to be constituted for the purpose. The committee consists of the Dean of the concerned faculty and two subject experts nominated by Pro-Vice Chancellor. The committee will evaluate the proposal considering, importance of the problem, methodology to be used, benefits from the outcome of the project and competency of the Principal investigator. The decision of University regarding acceptance/rejection of the project and amount sanctioned for the project under the scheme will be final. The decision regarding number of projects to be supported under the scheme will exclusively rest with university administration.

A list of selected projects will be put on University website and teachers concerned should submit acceptance certificate (Annexure-B) to University office in the prescribed format given in Annexure B within stipulated period.

Transfer of the Project: The approved project is not transferable to any other individual teacher. Under special circumstances the transfer of project to the Co-Investigator (if mentioned in the original proposal) will be considered by University.

Assets: All assets generated out of the fund for the project including equipment, books and journals will become the property of the universities Departments.

Final Report : The final report in the prescribed format as given in Annexure- C along with audited utilization certificate should be submitted within two months after completion of the project. A copy of the “Final Report” of the work done should also be kept on University website and in the Department / Knowledge Resource Centre of the University.

Publications: Principal Investigator should publish at least one article in a peer-reviewed journal. The investigator should acknowledge the support received from the University.

SHIVAJI UNIVERSITY, KOLHAPUR

RESEARCH STRENGTHENING SCHEME

Research Strengthening Scheme is an opportunity to the teachers working in the University Departments provided by Shivaji University to continue their research work in the Departments / Centres / Schools. Director/Head/ Coordinator of the University Departments should encourage these teachers and provide available facilities as per the requirement of Principal Investigator. It should be observed that, the research proposals help in strengthening research culture among the teachers and in enhancing the quality research in the thrust areas of the research.

Following are some of the general guidelines applicable for the Research Proposals sanctioned under the Research Strengthening Scheme of Shivaji University, Kolhapur.

- 1) Procurement of equipments/books/journals should be made by following norms of the University. University/ Departments / Centres / Schools shall provide required space for installation of equipment and shall provide other infrastructure like electricity, water etc, if required.
- 2) The Principal Investigator shall present the outcome of the project in Regional/State level/National/International level conference and shall publish at least one research article in a peer reviewed journals approved by UGC, New Delhi.
- 3) The mid-term evaluation of the project based on the 1st annual progress report submitted by the PI will be done by the committee constituted by Head of the Department. As a second Installment will depend on quality as well as the performance of the work done during the first year.
- 4) The final report of research project should include
 - i) Detailed Report along with conclusions/ recommendations (two hard bound copies) along with published/presented/accepted paper(s), if any. (Annexure-C)
 - ii) Utilization certificate (Annexure – D)
 - iii) Statement of accounts (Annexure – E)
 - iv) Documents as per (Annexure – F and Annexure- G)
- 5) Completion Certificate for the completed project will be issued after submission of all the required documents by Principal Investigator to University (Annexure – H)

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
Format for Submission of Proposal for Research Project

PART – I

- 1) Broad Subject : Faculty :
 2) Area of Specialization :
 3) Duration :
 4) Principal Investigator :

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence :	
vii)	Date of joining the service as a teacher	
viii)	Date of confirmation	

- 5) Co – Investigator(s) (If any):

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence :	

- 6) Name of the Department / School/Centre:

- 7) Teaching and Research Experience of Principal Investigator

a.	Teaching experience	
b.	Research experience	
c.	Publications (List) i. Papers Published/ Accepted	
	ii. Books Published	

(Please enclose the list of papers and books published and/or accepted during last five years)

Part II

Proposed Research work

- 8) i) Project Title _____
- ii) Introduction
- Origin of the research problem: _____
 - Interdisciplinary relevance : _____
 - Review of Research and Development in the Subject : _____
 - Significance of the study : _____
- iii) Objective : _____
- iv) Methodology : _____
- v) Year wise Plan of work and targets to achieve. : _____
- vi) Details of collaboration, if any intended : _____

9) Financial Assistance required

Item	Estimated Expenditure (Rs.)
a) Non-recurring component *: (upto 70% of the project cost)	
i) Equipment which may include computer/laptop	
ii) Books/Journals	
B) Recurring component :	
(i) Hiring Services	
(ii) Field Work and Travel	
(iii) Chemicals and glassware	
(iv) Contingency (including special needs)	
Total (₹.)	

* Justification for the purchase of the equipment be provided.

10) (a) Details of the project/scheme completed or ongoing with the P.I

Name of the Project	Year	Total Infrastructural facilities obtained	Agency	Started	Completed

(b) Institutional and Departmental facilities available for the proposed :

- work :
- Equipment:

11) Any other information which the investigator may like to give in support of this proposal which may be helpful in evaluating.

To certify that:

- a) General physical facilities, such as furniture/space etc., are available in the Department
- b) I/we shall abide by the rules governing the scheme in case assistance is provided to me/us from the University for the above project.
- c) I/we shall complete the project within the stipulated period. If I/we fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the amount received by me/us.

d) The above Research Project is not funded by any other agency.

Name and Signature

(a) Principal Investigator

(b) Co- Investigator

(c) Head / Director / Coordinator of the University Department / School/Centre
(Signature with Seal)

**SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
Acceptance Certificate for Research Project**

Name _____

Ref. No. _____ dated _____

Title of the Project _____

- 1) The research project is not being supported by any other funding agency.
- 2) The terms and conditions related to the grant are acceptable to the undersigned.
- 3) At present, I/ We have no research project approved by University and the accounts for the previous project, if any have been settled.
- 4) The date of implementation of the project is _____

Principal Investigator

Co- Investigator

Head / Director / Coordinator of the University Department

Dated:

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME

Annual/Final Report of the work done on the Research Project

(Report to be submitted within 2 months after completion of each year).

- 1) Project report No. 1st /2nd (Final) _____
- 2) University Reference No. _____
- 3) Period of report: from _____ to _____
- 4) Title of research project _____
- 5) (a) Name of the Principal Investigator _____
(b) Name of the Co-Investigator _____
(c) Dept. where work has progressed _____
- 6) Effective date of starting of the project _____
- 7) Grant approved and expenditure incurred during the period of the report:
 - a. Total amount approved ₹. _____
 - b. Total expenditure ₹. _____
 - c. Report of the work done: (Please attach a separate sheet)

1)	Brief objective of the project	
2)	Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication)	
3)	Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons	
4)	Please indicate the difficulties, if any, experienced in implementing the project.	
5)	If project has not been completed, please indicate the approximate time by which it is likely to be completed. A summary of the work done for the period (Annual basis) may please be sent to the University on a separate sheet.	
6)	If the project has been completed, please enclose a summary of the findings of the study. Two bound copies of the final report of work done may also be sent to the University.	
7)	Any other information which would help in evaluation of work done on the project. At the completion of the project, the first report should indicate the output, such as (a) Manpower trained (b) Ph. D. awarded (c) Publication of results (d) other impact, if any.	

Signature of the Principal Investigator and Co- Investigator

Signature of the Head / Director / Coordinator of the University Department

Recommendation of the expert committee about continuation of the project after 1st year.

**SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME**

Utilization certificate

Certified that the grant of ₹. _____ (Rupees _____
only) received from the University under the Research Strengthening Scheme of support for
Research Project entitled _____ vide Shivaji University letter No.
F. _____ dated _____ has been fully utilized for the purpose for which it was
sanctioned and in accordance with the terms and conditions laid down by the University.

Signature of the
Principal Investigator / Co-Investigator

Signature of the
Signature of the Head / Director / Coordinator of the University Department

Signature of the University statutory Auditor

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
Statement of Expenditure in respect of Research Project

- 1) Name of Principal Investigator _____
 2) Name of Department _____
 3) University approval No. and Date _____
 4) Title of the Research Project _____
 5) Effective date of starting the project _____
 6) (a) Period of Expenditure: From _____ to _____
 (b) Details of Expenditure _____

Item	Sanctioned Amount (₹.)	Expenses incurred (₹.)
A) Non-recurring component :		
i) Equipment		
ii) Books/Journals		
B) Recurring component :		
(i) Hiring Services		
(ii) Field Work and Travel		
(iii) Chemicals and glassware		
(iv) Contingency (including special needs)		
Total (₹.)		

- (c) (1) As a result of check or audit objective, some irregularity is noticed, at a later Date, action will be taken to refund, adjust or regularize the objected amounts.
- (2) It is certified that the grant of ₹. _____ (Rupees _____ only) received from the University under the scheme of support for Research Project entitled _____ vide University letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University.

Principal Investigator /
Co-Investigator

Signature of the Head / Director / Coordinator of
the University Department

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
Statement of Expenditure incurred on Field Work

Sr. No	Date		Duration of Visit in Hrs /Days	Mode of Journey	Expenditure Incurred (₹.)	Outcome of Field Visit
	From	To				
	Total					

Certified that the above expenditure is in accordance with the University norms for Research Projects

Principal Investigator / Co-Investigator

Head / Director / Coordinator of the University Department

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME

**Proforma for submission of Information at the time of submitting
the Final Report of the Work Done on the Project**

(To be submitted within two months after completion of project period)

1	Name & Address of the Principal Investigator	
2	Name & Address of the Department / School / Centre	
3	University Approval No. & Date	
4	Date of Implementation	
5	Tenure of the Project	
6	Total Grant Allocated	
7	Total Grant Received	
8	Final Expenditure	
9	Title of the Project	
10	Objectives of the Project	
11	Whether Objectives were achieved (Give Details)	
12	Summary of the Findings / Publications (In 500 Words)	
13	Possible Applications (Give Details)	

Principal Investigator /Co-Investigator

Head / Director / Coordinator of the University Department

SHIVAJI UNIVERSITY, KOLHAPUR
RESEARCH STRENGTHENING SCHEME
Project Completion Certificate

This is to certify that Mr./Mrs./Ms./Dr./Prof. _____
of _____ has
successfully completed research scheme entitled _____
_____ sanctioned by Shivaji University, Kolhapur
under Research Strengthening Scheme during _____ to _____.
He /She worked as Principal Investigator/Co- Principal Investigator for the project.

Date :-

Signature
Competent Authority