



**SHIVAJI UNIVERSITY, KOLHAPUR**  
**ADVERTISEMENT NO. 14/2014**

Applications are invited in the prescribed form for the following Non-teaching posts.

Sr.No.	Designation
1	Deputy Registrar (1 Open post)
2	Medical Officer (1 Open post)
3	System Programmer (1 Open post)
4	Assistant Registrar (1 Open post)
5	Junior Engineer (Civil) (1 SC post)

The details of Qualification, Age, Pay Scale and Emoluments, prescribed application form and the instructions therein, etc. are available on the University website [www.unishivaji.ac.in](http://www.unishivaji.ac.in) under the tab "Recruitment". Interested candidates may apply on or before 30/07/2014.

**Place :Kolhapur.**  
**Date : 10/07/2014**

**Prof. (Dr.) D. V. Muley**  
**Registrar**



## SHIVAJI UNIVERSITY

KOLHAPUR - 416 004.

ADVT. NO. EST 14/2014

Applications are invited for the following Non-Teaching posts on or before 30/07/2014 with attested copies of necessary documents. Prescribed Application form is available on university website [www.unishivaji.ac.in](http://www.unishivaji.ac.in)

The said posts are Government approved and under salary grant. The selected candidates will be considered as per the **new defined contribution pension scheme** of Government of Maharashtra.

Sr. No.	Post Code	Name of Post, Pay Band and Grade Pay	Category	Vacant posts	Minimum Qualification
1	1	<b>Deputy Registrar</b> <b>उपकुलसचिव</b> A) Rs. 15600-39100+7600/- Grade Pay B) Rs. 15600-39100+6600/- Grade Pay	Open	1	1) Post-Graduate Degree of a Statutory University with 55% marks or B Grade as per UGC norms. 2) Five Years Teaching Experience <b>OR</b> 1) Bachelors Degree of any Statutory University 2) At least five years experience as Class-I Officer in academic institution or equivalent post in academic administration / Government <b>Desirable Qualifications :</b> 1) Degree in Law – LL.B. / LL.M. 2) M.B.A. 3) Knowledge and experience in Account / Finance / Audit / Administration / Office automation / purchases and imports
2	2	<b>Medical Officer</b> <b>वैद्यकीय अधिकारी</b> Rs.9300-34800 + 5400/- Grade Pay + N.P.A. as per Government rules.	Open	1	1) M.B.B.S. Degree of any Statutory University 2) At least five years experience as Medical practitioner
3	3	<b>System Programmer</b> <b>सिस्टीम प्रोग्रामर</b> Rs.9300-34800 + 5400/- Grade Pay	Open	1	1) Good Academic record with at least II Class B.E. in Computer Science of any Statutory University <b>OR</b> 1) Good academic record with at least II Class at M.Sc. in Computer Science/ Information Technology of any Statutory University <b>OR</b> 1) Good academic record with at least II Class at Master of Computer Application. 2) At least three years experience in Programming Linux, PHP, .Net, C Programming/ Networking/ Website Designing Development of web applications <b>Desirable :</b> Knowledge and experience in Database administration preferably OCP (Oracle Certified Professional)

4	4	Assistant Registrar सहाय्यक कुलसचिव 15600 - 39100 + 5400/- Grade Pay	Open	1	1) Post-Graduate Degree of a Statutory University with 55% marks or B Grade as per UGC norms. 2) Five Years Teaching Experience <b>OR</b> 1) Bachelors Degree of any Statutory University 2) At least five years experience as Class-II Officer in academic institution or equivalent post in academic administration / Government <b>Desirable Qualifications :</b> 1) Degree in Law – LL.B. / LL.M. 2) M.B.A. 3) Knowledge and experience in Account / Finance / Audit / Administration / Office automation / purchases and imports
5	5	Junior Engineer (Civil) कनिष्ठ अभियंता (स्थापत्य) Rs.9300-34800 + 4400/- Grade Pay	SC	1	B.E. (Civil) with at least II Class & three years actual construction experience <b>OR</b> Diploma in Civil Engineering from B.T.E. with seven years actual construction experience

**\* INSTRUCTIONS TO THE APPLICANTS**

- 1) Proficiency in Marathi and English languages is essential
- 2) Age limit for Sr.No. 1 to 4 not less than 30 years and not more than 40 years.
- 3) Age limit for Sr.No. 5 not less than 25 years and not more than 35 years.
- 4) The candidates those who are in service, age limit for above post will be considered as per the Government Resolution क्र.एसआरव्ही-२००२/३७९/प्र.क्र.२२/०२/१२, मंत्रालय, मुंबई, दिनांक : १ नोव्हेंबर, २०१३ of General Administration.
- 5) Those who are in service of the University upper age limit will be relaxed.
- 6) Prescribed upper and lower age limit for every post shall be considered on the date of publishing the Advertisement.
- 7) If number of applicants is more, then the eligible candidates should pass the University's written / practical examination. The passed candidates will be called for the interview in the proportion of 1:5.
- 8) The selected candidates should pass the Departmental examination during the probationary period.
- 9) Computer literary Exam for group A, B & C will be considered as per Govt. Resolution मा.त.स २०१२/प्र.क्र २७७/३९, dated 04/02/2013. The candidate should submit any of certificates mentioned in said G.R.
- 10) As per the Government Resolution from Finance Department No. DCP-1005/126/ Service-4, dated 31<sup>st</sup> October, 2005 the selected candidate would be covered under new 'Defined Contribution Pension Scheme' and the directives issued by the Government of Maharashtra from time to time are applicable in respect of appointments of the candidates on the basis of selection.
- 11) As per the General Administration Department, Mantralaya, Mumbai 400 032 Notification No. SRV 2000/CR(17/2000)/XII, dated 28<sup>th</sup> March, 2005 in respect of 'Small Family', A person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, along with the application, a declaration form in prescribed FORM.
- 12) Candidate belongs to backward category will have to submit the Caste Validity Certificate within six months from the date of his/her appointment from concerned Caste Validity Committee, as per the Government Resolution No. बीसीसी २०११/प्र.क्र. १०६४/१६-च, मुंबई dated 12.12.2011 in respect of this, all other procedure will be adopt as per the guidelines given by the Government in above said & other Resolution Provided in respect of Caste Validity, time to time.

- 13) The posts reserved for B.C. category will be filled in by the candidate/s (domicile of State of Maharashtra) belonging to that particular category only.
- 14) Applicants already in the employment either in temporary capacity or in permanent capacity in the University/outside the University in government agencies should submit their applications through proper channel on or before last date prescribed for the purpose.
- 15) Applications with incomplete information, erased/ wrong information in respect of educational qualifications, experience, age, if certificates attached with application are not attested, application without processing fee etc. will not be considered. No correspondence in this respect will be made.
- 16) Applicants who are not eligible will not be informed independently/ individually.
- 17) Applicants should attend Examination/ test/ interview on his/ her own expenses.
- 18) On verification, if it is found that the information received from an applicant is faulty and/ or is based on faulty certificates will be liable for legal action and the selection will be immediately cancelled at any stage.
- 19) The Number advertised posts and recruitments is subject to approval from Govt. of Maharashtra as per Govt. Resolution dated 25/07/2012.
- 20) Canvassing directly or indirectly will be a disqualification.
- 21) All updates, corrigendum (if any), time to time instructions regarding this recruitment will be updates on Shivaji University website only; hence, applicants are advised to visit university website for further updates.
- 22) University reserves the right to fill or not to fill any or all posts advertised.
- 23) The application form along with details regarding the Qualifications, Experience, Age and Pay Scale etc. may be downloaded from the University Web site [www.unishivaji.ac.in](http://www.unishivaji.ac.in). Application in the prescribed form together with attested copies of certificates should be sent in an envelope superscripted "Application for the post of \_\_\_\_\_", so as to reach the same to following  
**The Registrar**  
**Shivaji University, Vidhaynagar,**  
**Kolhapur - 416 004. (Maharashtra State)**
- 24) The last date of submission application with necessary attested documents is **30/07/2014 up to 6:00 p.m.**
- 25) Application form downloads from university website. Application accept only as per the format given in the University website.
- 26) Application fee Charge (Non Refundable) :

1	Open Category	Rs.500/-
2	Reserved Category	Rs.200/-

Fee once deposited will neither be refunded nor be adjusted against any future recruitment projects. The fee sent through Demand Draft and Currency notes etc. The Demand Draft drawn in favour of 'The Finance and Accounts Officer, Shivaji University payable at Kolhapur city. Forms without D.D OR Cash Receipt will not be Considered for further process of recruitment.

- 27) Applications received after the last date will not be considered. The University will not be responsible for Postal delay, if any.

Place: Kolhapur.

Date: 10/07/2014

**PROF.(DR.) D. V. MULEY**  
REGISTRAR  
SHIVAJI UNIVERSITY, KOLHAPUR.